

Full Council Meeting of Witney Town Council



Monday, 6th January, 2025 at 7.00 pm

To members of the Full Council - O Collins, A Bailey, G Meadows, J Aitman, T Ashby, D Enright, R Smith, D Temple, R Crouch, G Doughty, J Doughty, D Edwards-Hughes, D Newcombe, J Robertshaw, S Simpson, J Treloar and A Mubin

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 30(d)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. Public Participation

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

4. **Council Budget: Revised Budget 2024/25 and Estimate 2025/26** (Pages 4 - 54)

To receive and consider the report of the RFO along with the draft revised budget for 2024/25 and the estimates for 2025/26.

5. **To formally Declare the Precept for 2025/26** (Pages 55 - 57)

To receive and consider the report of the RFO and if appropriate, declare the precept for 2025/26.

6. **Oxfordshire County Council - ANPR Enforcement Consultation** (Pages 58 - 60)

To receive and consider correspondence from Oxfordshire County Council in respect of the proposed countywide traffic restriction ANPR camera enforcement consultation.

Details of Proposal online at https://letstalk.oxfordshire.gov.uk/countywide_anpr2024

7. **Witney High Street and Market Square - Public Consultation Report**

To note the Oxfordshire County Council Witney High Street & Market Square public consultation report which can be seen online here [Consultation Report](#)

8. **Exclusion of Press & Public**

To consider passing the following resolution, if appropriate:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

9. **Works Welfare Accommodation** (Pages 61 - 62)

To receive a confidential report from the Operations Manager.
This item is commercially sensitive.



Town Clerk

Members Interests & Registration Of Gifts & Hospitality

Members are reminded that any changes to the register of interests previously completed by them or any registration of Gifts or Hospitality received which exceed £50 should be reported to the Town Clerk **within 28 days** of the occurrence.

FULL COUNCIL



Agenda Items: Revised Budget 2024/25 and Estimates 2025/26

Meeting Date: Monday 6 January 2025

Contact Officer: Responsible Financial Officer

Should Members have any queries about this report advance notice would be appreciated, in writing, by 12 noon on the day of the meeting to allow for a full response at the meeting.

BACKGROUND

The purpose of this report is to provide an overview of the revised budget for 2024-25 and the estimates for 2025-26 in order for the Council to make an informed decision about the level of the Precept demand to be served on West Oxfordshire District Council at the next agenda item.

Draft budgets are prepared based upon current activities and patterns of income and expenditure, as well as projects and priorities identified by the spending Committees throughout the year. The budget needs to be realistic, achievable, and affordable and the RFO believes that Members can have confidence in adopting this budget which will reasonably meet the Council's aspirations.

A copy of the detailed draft budget –by Committee, (Appendix A)

The format of the detailed budget estimates report is straightforward. For each budget line, last year's figures are in the first two columns. The current year shows the original estimate for 2024-25 including any in year adjustments such as virements between budgets shown as TOTAL, followed by ACTUAL YTD figures (based on month 6, which is the half year up to 30 September 2024), and then the revised estimate PROJECTED. This revised estimate is based upon income and expenditure during the year to date and known and expected variations relating to the remainder of the financial year. The committed column is not currently used but in future reports this will be showing figures as the electronic purchase order system is rolled out. The final columns, on the far-right hand side of each schedule, shows the estimate for 2025-26 – the agreed (proposed) estimate to be funded from in-year revenue; EMR which shows expenditure to be funded from earmarked reserves and a Carried Forward column which is not currently used.

Note that all the revenue growth and capital items recommended by the spending committees have now been incorporated into the estimates.

CURRENT SITUATION

Budget deliberations by the spending Committees from October to December 2024

During October and November each of the Committees met and considered to their revenue and capital budgets for 2024/25. During this time further work took place to check the estimates and to incorporate the latest information available. This means that the estimates have been presented in several drafts; the latest/final is draft 4.

OVERVIEW OF REVENUE BUDGET – REVISED 2024-25 AND ESTIMATES 2025-26

Members should remember that with regard to patterns of income and expenditure, there will always be some variations over the course of the year and for that reason the Council works to annual budgets rather than monthly or quarterly.

Budget parameters

Draft budgets are prepared on current activities and patterns of income and expenditure. At this stage budget lines have been kept as previously agreed unless there are known variations.

When considering the estimates the RFO examines each individual budget line, looking at the historic trends and known future developments so a flat percentage is not applied uniformly across the estimates. There has been significant inflationary pressure over recent years, peaking at 14.2% in the year to October 2022 (Retail Prices Index). However, this year has seen falling inflation albeit inflation varies according to different activities and there are now indications that inflation will not fall as low as previously anticipated. Where a cost-of-living increase has been applied, 2% has been used for 2025-26 and this has been applied to fees and charges.

Payroll costs are in any service-based industry a major consideration. The pay increase for the current financial year, which is negotiated at a national level, has now been agreed at £1,290 across all pay grades, the equivalent of 67p per hour. In percentage terms this is equivalent to 5.76% for the lowest of the NALC (National Association of Local Councils) pay points. At the higher end of the pay scales the agreement allows for a 2.5% increase. For 2025-26 the estimates will take account of the changes to employer's national insurance and allow for a 5% pay increase.

Finally, as of November 2024 the CPI (Consumer Prices Index) was 2.6% and RPI (Retail Prices Index) was 3.6%.

Revenue budget – changes to the way the budget is presented

Members may wish to note the following:

1. The Council is now accounting for earmarked reserve movements differently. The previous system, used by this and other councils, was to represent in-year funding from earmarked reserves as negative expenditure (4995 – transfer from earmarked reserves) and transfers to earmarked reserves as expenditure (code 4991). These fund movements are now shown in these reports as a “below the line” adjustment “Transfer from/to EMR” so they do not impact on expenditure but are correctly shown as funding. Some of the transfers are undertaken at or shortly after expenditure has been incurred. Members received a statement of current earmarked reserves at the Council meeting on 16 December 2024 and a spreadsheet detailing projected earmarked reserves for 2024-25 is attached (Appendix B).
2. As previously mentioned, two years on from the transfer of grounds maintenance from a contractor to an inhouse team, cost centres 605 and 606 (general and grounds maintenance teams) were this year combined into a new cost centre 601. Non-staff related costs have been transferred to cost centre 604 (depot and associated). Note that for the works team recharges (601 and 604), the actual year to date is based on analysis of weekly timesheets, which itself has been undertaken in more detail this year. However, at this stage, to avoid potential issues I have now taken the recharges out of the individual service cost centres so all costs are consolidated against cost centres 601,602 and 604. These costs will then be apportioned out to service centres following adoption of the budget.
3. Grounds maintenance costs are where possible now directly allocated to service codes rather than being apportioned from cost centre 604 (depot). As part of the budget process the corresponding budgets have been transferred to the relevant cost centres and this is indicated on the budget report. This increases direct cost centre expenditure but decreases the recharge from 604. The net impact varies from cost centre to cost centre but all things being equal there is no overall impact on the bottom line. Note though that there is significant inflationary pressure on grounds maintenance with overall costs rising above headline inflation. The impact for each Committee’s revenue budgets is significant e.g. during 2024-25 the horticulture budget for line 4039/402, which was previously set at £750 has been increased to £19,500, funded by a virement from the works overhead (depot), the budget for which will reduce by this amount.

ROLLING CAPITAL & SPECIAL REVENUE PROJECTS

Capital projects are shown in the budget estimates at cost centre 800.

The nature of capital and special revenue projects is that typically the expenditure will be spread over a number of years and so funds are “rolled over” when there is slippage. The current programme allows for a number of projects and these include:

- Leys Masterplan – Grant to Courtside £250,000.
- West Witney Sports and Social Club building improvements latest est. £1,000,000 (part funded remainder by loan). Note the rationale behind loans, to spread cost of capital expenditure over a longer (40 year) period so that financial cost does not fall completely on current taxpayers but is more fairly shared with future taxpayers. The loans would be funded from current and future property rent yields.
- New works depot latest est. £850,000 – again part funded by loan.
- Burwell Changing Rooms/upgrade £72,030.
- Play area improvements £75,000.
- Items listed in Grounds Maintenance review (PGF open report 20.11.23) - £105,542.
- Repairs to the Buttercross - £75,000 in earmarked reserves for a project of £300,000. However, there is a good prospect of grant funding the remainder, so no requirement is made of precept. This project will be brought forward for approval when further details are available.
- Improvements to splash pad - £174,600 in earmarked reserves. This project will be brought forward for approval when further details are available.

The majority of funding for capital projects is from sources other than the Council Tax. Income to the cost centre (codes 1170-1200) shows the source of non-precepted funding. The expenditure items are then shown from codes 4291 through to 4996. The cost to Council Tax for 2025/26 for capital projects is £200,199.

A spreadsheet is attached (Appendix C) with further details on the funding of the capital and special revenue projects. This will show the source of funding, project by project and by earmarked reserve. Cost centre 800 as presented on these budget papers can only show these by total.

REVISED BUDGET FOR 2024/25 AND GENERAL RESERVE POSITION

The original budget for 2024/25 allowed for £124,093 to be drawn from General Reserves to support spending. However, the revised budget shows that this will not be required and £35,016 will be taken at year end into the General Reserves.

This has been made possible due to:

- Careful cost control resulting in a number of underspends.
- Some unfilled positions in the establishment.
- Energy costs lower than budgeted for.
- Continuing good returns received on bank accounts and investment returns on CCLA Local Authority Deposit Funds property fund investment – higher than expected.
- Higher income than budgeted for in relation to 1863 bar/cafe, Corn Exchange and Tower Hill cemetery.
- Within the revised 2024/25 estimates taking less in to earmarked reserves and instead adding to the general reserve.

The impact of this is that the current projection for the General Reserve at 31 March 2025 is:

General Reserve at 1 April 2024	£497,976
Surplus on revenue account 24-25	£35,016
General Reserve at 31 March 2025	£532,992

The Council must keep a minimum of three months' net revenue expenditure in the General Reserve to provide an adequate contingency for unexpected expenditure. This is approximately £532,000 (based on 2025/26 draft budget).

Consequently, the Council's General Reserve position is satisfactory with no requirement to increase it but also no scope to draw from it.

ESTIMATES FOR 2025-26

At the Council meeting on 16 December 2024 the RFO made a presentation to Council and answered a wide range of questions on the budget.

Throughout the budget cycle it has been clear that the Council is under significant financial pressure which requires more revenue to be raised through the Council tax. There are many drivers for this pressure, and these have been fully detailed in the papers previously circulated. However, amongst the main drivers is the increase in the functions and services being provided by the Council, especially taking on facilities from the District Council at Windrush Place, Raleigh Crescent and Deer Park, and increased youth provision to help fill the gap created by reductions in County Council services in these areas.

In order to reduce the pressure on the Council the committees had very carefully examined budgets and decide to reduce budgets for some projects. The officers made proposals for £30,000 of revenue savings, use of earmarked reserves for some growth items and reducing energy estimates to reflect the lower market rates currently on offer.

A number of scenarios were presented to the Council as to how to fund the Council's services and growth.

It was noted at the meeting that if the Council had increased the Council Tax in line with inflation during the last five years (RPI October 2019 to October 2024) the Council Tax level in Band D for 2025-26 would be £207.73. All of the scenarios considered involved a Council Tax level lower than that.

Pertinent to this evening's meeting and the 2025-26 budget/precept the minutes state:

A lengthy discussion was had with all Members who wished to speak being able to do so. It was clear the majority of Members favoured either option two or three of the presented budget calculations and it was mutually agreed that as these two options differed by approximately £4 over the whole year for a Band D Property, that the guidance to the RFO should be directed around those calculations.

A proposal was made by Cllr A Bailey for an increase of 14.9%, the proposal was seconded by Cllr D Edwards Hughes and supported by both Cllr S Simpson and Cllr R Smith. A Vote was then called for and the proposal was carried, with voting being unanimously in favour.

It was then resolved:

- 1. That, the Responsible Financial Officer refine the budget calculations to reflect a 14.9% increase of Council Tax for the town from its precept for the financial year 2025/26. This would result in an increase of £26.37 to £203.37 for a Band Property and*
- 2. That, a final decision on the level of Precept to be set at the Extra Ordinary Council Meeting scheduled for 6 January 2025.*

The RFO has now undertaken this exercise, incorporating the agreed growth, revenue savings and capital items into the estimates together with the estimated precept raised by a Band D Council Tax of £203.37. Whilst undertaking this exercise the opportunity was taken to adjust a number of estimates in the light of the latest information although this has not materially changed the overall financial position and the direction given by Members at the meeting of 16 December would allow the RFO to certify this as a robust budget with an adequate level of reserves. (See Appendix D)

The budget papers show:

Net expenditure requirement ¹ - Revenue	£2,097,546
-Capital	<u>£ 200,199</u>
	£2,297,745

Funded by:

Precept	£2,297,745
---------	------------

With the Council Tax base (estimate) being 11,298.35 the Band D equivalent Council Tax is £203.37.

¹ The net expenditure requirement is the gross expenditure less non-precept income including rents, fees and charges, grants, use of earmarked reserves, loans and section 106 contributions. It therefore represents the amount required from the precept to fund the agreed budget.

Impact Assessments

The Town Council has a duty to consider the effects of its decisions, functions and activities on equality, biodiversity, and crime & disorder. Consideration should also be given to effects on the environment, given the Council's Climate Emergency declaration in 2019.

- a) Equality – no implications directly resulting from this report.
- b) Biodiversity - no implications directly resulting from this report.
- c) Crime & Disorder - no implications directly resulting from this report.
- d) Environment & Climate Emergency - no implications directly resulting from this report.

Risk

In decision making Councillors should consider any risks to the Council and any action it can take to limit or negate its liability. The RFO has approached the budget with prudence so as accurate budget as possible can be set at this early stage, although there may be some opportunities to make savings if required to balance the budget.

The provision of regular financial reports is part of the Council's risk management system.

Social Value

Social value is the positive change the Council creates in the local community within which it operates. Social value is not quantified in the financial reports but clearly the creation of social value is dependent on setting adequate budgets to meet the Council's objectives.

Financial implications

This report forms part of the Council's due diligence and a process in line with its Financial Regulations. The financial implications are detailed above and also in the attached appendices.

This report forms part of the Council's mechanisms for budgetary control, as it enables income and expenditure incurred to be reviewed and to be compared with the Council's budgets.

Recommendations

Members are invited to note the report and

1. Adopt the revised budget for 2024/25 as presented.
2. Adopt the budget for 2025/26 as presented and agree its funding, including the amount of precept requested and reserve movements, as recommended in the report of the RFO.

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
102	<u>LANGDALE HALL</u>									
1050	RENT RECEIVED	20,302	20,677	26,007	12,990	25,979	0	25,979	0	0
1052	EXPENSES RECOVERED	200	205	171	91	360	0	370	0	0
1060	INSURANCE RECOVERED	650	728	764	0	1,934	0	950	0	0
	Total Income	21,152	21,610	26,942	13,080	28,273	0	27,299	0	0
4021	TELEPHONE/FAX	200	230	171	155	303	0	310	0	0
4025	INSURANCE	750	818	928	765	928	0	950	0	0
4036	PROPERTY MAINTENANCE	1,000	1,345	3,000	0	3,000	0	1,000	0	0
4038	OTHER MAINTENANCE	1,000	340	1,000	0	500	0	1,000	0	0
4048	ENG.INSPEC.(VARIABLE)	450	345	368	575	575	0	585	0	0
4059	OTHER PROF FEES	1,000	0	1,000	0	0	0	1,000	0	0
4888	O/S STAFF RECHARGE	0	0	1,039	997	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	95	67	0	0	0	0	0
4892	C/S STAFF RCHG	4,492	4,105	4,607	2,138	0	0	0	0	0
4893	C/S O'HEAD RCHG	1,294	1,622	1,304	810	0	0	0	0	0
4896	MTCE STAFF RECHARGE	1,057	542	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	103	63	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	110	188	189	244	0	0	0	0	0
	Overhead Expenditure	11,456	9,597	13,701	5,751	5,306	0	4,845	0	0
	Movement to/(from) Gen Reserve	9,696	12,012	13,241	7,329	22,967		22,454		
103	<u>BAR/ CAFE</u>									
1000	C/EX. 1863 - SALES ALCOHOL	22,500	37,255	34,736	16,836	35,100	0	37,500	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1001	C/EX. 1863 SALES - FOOD	20,000	27,405	28,660	17,799	34,000	0	35,700	0	0
1002	C/EX. 1863 BAR HIRE CHARGE	750	1,067	1,430	700	1,033	0	1,055	0	0
1003	C/EX. 1863 SALES - SOFT DRINKS	0	7,537	7,064	5,333	8,600	0	9,030	0	0
1009	CORN EX.1863 CAFE- HOT DRINKS	39,000	70,391	74,800	49,489	91,300	0	96,000	0	0
1090	BURWELL HALL BAR - ALCOHOL	6,000	3,819	6,600	1,071	2,600	0	3,200	0	0
1091	BURWELL HALL BAR HIRE CHARGE	150	0	150	-50	0	0	153	0	0
Total Income		88,400	147,473	153,440	91,178	172,633	0	182,638	0	0
3000	BAR PURCHASES - DRINK	11,500	22,782	21,000	16,328	21,300	0	22,875	0	0
3001	BAR PURCHASES - FOOD	10,000	18,970	17,196	12,840	20,400	0	21,420	0	0
3009	CAFE PURCHASES - HOT BEVERAGES	14,000	17,750	19,448	16,111	22,600	0	24,000	0	0
3010	PROMOTIONS	0	1,013	0	2,599	4,200	0	4,450	0	0
Direct Expenditure		35,500	60,516	57,644	47,878	68,500	0	72,745	0	0
4001	SALARIES	66,953	113,788	105,307	69,448	112,400	0	107,000	0	0
4002	ER'S NIC	7,356	5,406	4,566	4,023	6,510	0	9,900	0	0
4003	ER'S SUPERANN	3,459	5,761	5,124	3,682	6,570	0	7,000	0	0
4007	PROTECTIVE CLOTHING	750	180	750	21	200	0	500	0	0
4016	CLEANING MATERIALS	300	66	100	68	100	0	100	0	0
4038	OTHER MAINTENANCE	750	495	500	0	500	0	500	0	0
4042	EQUIPMENT INC. FURNITURE	5,000	6,440	5,000	3,980	5,000	0	5,000	0	0
4059	OTHER PROF FEES	700	600	700	450	700	0	700	0	0
4099	MISCELLANEOUS	1,000	973	1,000	262	250	0	1,000	0	0
4892	C/S STAFF RCHG	11,229	5,155	4,608	4,260	0	0	0	0	0
4893	C/S O'HEAD RCHG	3,235	1,798	1,304	873	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4896	MTCE STAFF RECHARGE	0	436	0	0	0	0	0	0	0
	Overhead Expenditure	100,732	141,099	128,959	87,067	132,230	0	131,700	0	0
	Movement to/(from) Gen Reserve	(47,832)	(54,143)	(33,163)	(43,767)	(28,097)		(21,807)		
104	<u>CORN EXCHANGE</u>									
1007	CORN EXCHNGE LETTING	38,500	62,539	57,314	39,548	66,000	0	68,000	0	0
1014	EVENTS INCOME	4,000	12,817	13,609	3,995	7,625	0	13,881	0	0
1015	TEA DANCE INCOME	1,500	2,114	2,400	1,589	2,400	0	2,400	0	0
1017	CORN EXCHANGE WEDDING LETTING	500	859	1,353	958	1,400	0	1,400	0	0
1052	EXPENSES RECOVERED	0	2,070	3,479	0	700	0	750	0	0
	Total Income	44,500	80,399	78,155	46,091	78,125	0	86,431	0	0
4001	SALARIES	61,962	53,136	78,384	41,506	71,249	0	65,544	0	0
4002	ER'S NIC	4,395	4,267	5,927	3,589	6,291	0	7,342	0	0
4003	ER'S SUPERANN	9,387	10,140	12,971	6,750	11,258	0	9,811	0	0
4007	PROTECTIVE CLOTHING	300	285	300	107	200	0	300	0	0
4008	TRAINING	1,000	993	1,000	2,867	3,000	0	1,020	0	0
4011	RATES	4,500	1,166	1,244	898	1,410	0	3,167	0	0
4012	WATER RATES	1,100	3,231	2,700	2,815	5,460	0	5,075	0	0
4014	ELECTRICITY	36,000	20,219	16,792	5,981	13,850	0	12,000	0	0
4015	GAS	26,250	14,495	8,987	2,880	8,525	0	8,000	0	0
4016	CLEANING MATERIALS	3,000	1,804	2,000	2,003	2,000	0	2,040	0	0
4017	CONTRACT CLEAN/WASTE	3,500	3,280	3,735	336	2,500	0	3,735	0	0
4018	PHOTOCOPIER COSTS	50	71	50	122	185	0	190	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4021	TELEPHONE/FAX	900	1,487	960	758	1,260	0	1,260	0	0
4025	INSURANCE	850	937	1,126	930	930	0	950	0	0
4028	I.T.	1,400	2,384	1,400	1,295	1,700	0	1,500	0	0
4030	RECRUITMENT ADVT'G	1,000	0	1,000	0	0	0	1,000	0	0
4032	PUBLICITY	3,000	1,995	3,000	741	3,000	0	3,000	0	0
4036	PROPERTY MAINTENANCE	8,000	11,496	8,000	8,361	12,000	0	12,000	0	0
4037	GROUNDS MAINTENANCE	0	0	0	927	0	0	0	0	0
4038	OTHER MAINTENANCE	4,000	12,194	4,000	3,055	3,850	0	4,000	0	0
4042	EQUIPMENT INC. FURNITURE	2,000	1,818	2,000	1,860	2,000	0	2,000	0	0
4043	SMALL TOOLS & EQUIPT	150	181	150	20	75	0	150	0	0
4045	LICENCES	4,000	2,208	2,500	2,062	2,837	0	2,900	0	0
4048	ENG.INSPEC.(VARIABLE)	350	337	373	364	364	0	370	0	0
4064	HEALTH & SAFETY	100	288	100	75	100	0	100	0	0
4141	EVENTS	10,000	13,825	10,000	7,714	10,000	0	10,000	0	0
4142	TEA DANCE COSTS	6,000	5,145	6,535	2,281	6,535	0	6,700	0	0
4144	FILM CLUB	0	6,150	4,481	2,086	4,500	0	4,600	0	0
4888	O/S STAFF RECHARGE	0	0	3,856	2,309	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	354	184	0	0	0	0	0
4892	C/S STAFF RCHG	22,459	10,311	9,215	8,524	0	0	0	0	0
4893	C/S O'HEAD RCHG	6,470	3,597	2,607	1,622	0	0	0	0	0
4896	MTCE STAFF RECHARGE	3,922	2,371	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	384	274	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	410	900	703	701	0	0	0	0	0
Overhead Expenditure		226,839	190,984	196,450	115,723	175,079	0	168,754	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
104 Net Income over Expenditure		-182,339	-110,585	-118,295	-69,632	-96,954	0	-82,323	0	0
6000	plus Transfer from EMR	0	10,632	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		<u>(182,339)</u>	<u>(99,954)</u>	<u>(118,295)</u>	<u>(69,632)</u>	<u>(96,954)</u>		<u>(82,323)</u>		
105	<u>BURWELL HALL</u>									
1005	BURWELL HALL LETTING	22,500	26,421	30,575	19,326	30,575	0	31,200	0	0
1052	EXPENSES RECOVERED	0	1,072	2,189	0	700	0	750	0	0
Total Income		<u>22,500</u>	<u>27,492</u>	<u>32,764</u>	<u>19,326</u>	<u>31,275</u>	<u>0</u>	<u>31,950</u>	<u>0</u>	<u>0</u>
4001	SALARIES	41,308	44,900	52,256	33,178	63,451	0	46,804	0	0
4002	ER'S NIC	2,930	3,574	3,951	2,927	5,498	0	4,925	0	0
4003	ER'S SUPERANN	6,258	7,519	8,647	4,992	9,566	0	5,744	0	0
4007	PROTECTIVE CLOTHING	300	7	300	0	150	0	300	0	0
4008	TRAINING	500	0	500	0	250	0	500	0	0
4011	RATES	3,000	786	839	607	864	0	2,150	0	0
4012	WATER RATES	1,200	371	420	455	860	0	825	0	0
4014	ELECTRICITY	11,920	3,401	3,362	1,295	2,450	0	2,500	0	0
4015	GAS	15,000	7,088	8,567	-167	3,240	0	4,146	0	0
4016	CLEANING MATERIALS	2,000	1,839	2,000	1,539	2,000	0	2,050	0	0
4017	CONTRACT CLEAN/WASTE	2,200	1,980	1,225	1,643	2,750	0	2,800	0	0
4021	TELEPHONE/FAX	300	235	268	127	255	0	260	0	0
4025	INSURANCE	550	585	592	437	437	0	445	0	0
4028	I.T.	1,000	900	1,000	758	1,000	0	1,000	0	0
4032	PUBLICITY	1,000	0	1,000	330	500	0	1,000	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4036	PROPERTY MAINTENANCE	5,000	5,995	5,000	3,484	5,000	0	5,000	0	0
4038	OTHER MAINTENANCE	2,100	1,696	2,100	220	1,800	0	1,825	0	0
4042	EQUIPMENT INC. FURNITURE	1,500	300	1,500	7	500	0	1,500	0	0
4045	LICENCES	750	447	477	475	475	0	485	0	0
4048	ENG.INSPEC.(VARIABLE)	325	319	340	1,790	1,790	0	1,825	0	0
4064	HEALTH & SAFETY	0	74	0	0	0	0	0	0	0
4099	MISCELLANEOUS	0	0	0	81	200	0	200	0	0
4888	O/S STAFF RECHARGE	0	0	19,324	1,550	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	1,773	118	0	0	0	0	0
4892	C/S STAFF RCHG	4,492	4,105	4,608	2,138	0	0	0	0	0
4893	C/S O'HEAD RCHG	1,294	1,622	1,304	810	0	0	0	0	0
4894	GROUNDS STAFF RECHARGE	0	122	0	0	0	0	0	0	0
4895	GROUNDS O'HEAD RECHARGE	0	36	0	0	0	0	0	0	0
4896	MTCE STAFF RECHARGE	19,654	13,425	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	1,924	1,360	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	2,054	4,380	3,524	395	0	0	0	0	0
	Overhead Expenditure	128,559	107,068	124,877	59,190	103,036	0	86,284	0	0
	105 Net Income over Expenditure	-106,059	-79,576	-92,113	-39,864	-71,761	0	-54,334	0	0
6000	plus Transfer from EMR	0	0	0	1,940	1,940	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(106,059)</u>	<u>(79,576)</u>	<u>(92,113)</u>	<u>(37,924)</u>	<u>(69,821)</u>		<u>(54,334)</u>		
106	<u>MADLEY PARK COMMUNITY CENTRE</u>									
1052	EXPENSES RECOVERED	0	0	0	1,204	0	0	0	0	0
1060	INSURANCE RECOVERED	440	494	526	0	519	0	530	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income		440	494	526	1,204	519	0	530	0	0
4025	INSURANCE	440	494	526	519	519	0	530	0	0
4036	PROPERTY MAINTENANCE	0	0	0	7,617	7,617	0	0	0	0
4038	OTHER MAINTENANCE	0	0	0	1,856	0	0	0	0	0
4048	ENG.INSPEC.(VARIABLE)	700	0	747	0	747	0	760	0	0
4059	OTHER PROF FEES	1,500	0	1,500	0	1,500	0	1,500	0	0
4888	O/S STAFF RECHARGE	0	0	15	0	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	1	0	0	0	0	0	0
4892	C/S STAFF RCHG	898	821	921	425	0	0	0	0	0
4893	C/S O'HEAD RCHG	259	324	261	100	0	0	0	0	0
4896	MTCE STAFF RECHARGE	15	10	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	1	1	1	0	0	0	1	0	0
4899	DEPOT REALLOCATION	2	3	3	0	0	0	0	0	0
Overhead Expenditure		3,815	1,654	3,975	10,517	10,383	0	2,791	0	0
106 Net Income over Expenditure		-3,375	-1,160	-3,449	-9,313	-9,864	0	-2,261	0	0
6000	plus Transfer from EMR	0	0	0	7,617	7,617	0	0	0	0
Movement to/(from) Gen Reserve		<u>(3,375)</u>	<u>(1,160)</u>	<u>(3,449)</u>	<u>(1,696)</u>	<u>(2,247)</u>		<u>(2,261)</u>		
201	<u>SPLASHPARK</u>									
1052	EXPENSES RECOVERED	0	12,988	0	0	0	0	0	0	0
Total Income		0	12,988	0	0	0	0	0	0	0
4012	WATER RATES	12,000	35,996	12,000	18,582	20,747	0	15,000	0	0

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4014	ELECTRICITY	0	1,576	0	0	0	0	0	0	0
4016	CLEANING MATERIALS	300	348	300	0	150	0	305	0	0
4036	PROPERTY MAINTENANCE	5,000	180	5,651	5,651	5,700	0	5,100	0	0
4047	PLAY EQUIP MAINTENCE	2,500	0	2,668	0	0	0	2,500	0	0
4048	ENG.INSPEC.(VARIABLE)	500	432	500	0	500	0	510	0	0
4099	MISCELLANEOUS	0	0	0	51	75	0	0	0	0
4888	O/S STAFF RECHARGE	0	0	9,315	2,913	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	854	244	0	0	0	0	0
4896	MTCE STAFF RECHARGE	9,474	5,283	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	927	628	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	990	1,799	1,699	988	0	0	0	0	0
Overhead Expenditure		31,691	46,241	32,987	28,429	27,172	0	23,415	0	0
Movement to/(from) Gen Reserve		(31,691)	(33,253)	(32,987)	(28,429)	(27,172)		(23,415)		
202	<u>THE LEYS RECREATION GROUND</u>									
1020	SPORTS - FOOTBALL	2,000	2,436	3,400	1,674	2,500	0	2,600	0	0
1043	GREEN FEES - WTBC	5,080	5,080	5,420	5,420	5,420	0	5,500	0	0
1050	RENT RECEIVED	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
1051	GROUND HIRE	15,000	15,534	16,038	15,991	15,991	0	17,650	0	0
1052	EXPENSES RECOVERED	150	60	160	1,228	797	0	165	0	0
1054	EASEMENTS/WAYLEAVES	0	0	0	6	6	0	6	0	0
1058	WATER RECOVERED	150	175	190	190	190	0	195	0	0
1059	ELECTRICITY RECOVER	20,000	6,162	0	0	0	0	0	0	0
Total Income		43,380	30,448	26,208	25,509	25,904	0	27,116	0	0

Continued on next page

Page 19

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4012	WATER RATES	0	1,269	3,000	6,966	1,300	0	1,350	0	0
4014	ELECTRICITY	24,800	19,422	5,202	239	3,500	0	3,600	0	0
4017	CONTRACT CLEAN/WASTE	10,000	10,185	609	869	384	0	425	0	0
4025	INSURANCE	240	224	256	112	112	0	120	0	0
4036	PROPERTY MAINTENANCE	7,500	1,422	7,500	4,699	7,500	0	5,000	0	0
4037	GROUNDS MAINTENANCE	5,000	850	8,120	8,118	8,000	0	5,000	0	0
4038	OTHER MAINTENANCE	2,500	0	2,500	0	0	0	0	0	0
4046	SPORTS EQUIPMENT	4,000	0	4,000	641	1,000	0	2,000	0	0
4047	PLAY EQUIP MAINTENCE	5,000	1,050	5,000	687	2,000	0	5,000	0	0
4048	ENG.INSPEC.(VARIABLE)	550	989	1,055	1,043	1,043	0	1,060	0	0
4049	PLAY RISK ASSESSMENT	500	135	144	70	140	0	140	0	0
4062	SPORTS PITCH MATERIALS	0	934	0	0	0	0	0	0	0
4099	MISCELLANEOUS	0	0	0	8	8	0	0	0	0
4110	SUBSIDIZED LETTINGS	10,000	4,545	10,000	4,855	4,855	0	5,500	0	0
4215	IN BLOOM - INC SCHOOLS CHALLENGE	1,000	0	1,000	0	1,000	0	1,000	0	0
4888	O/S STAFF RECHARGE	0	0	66,175	31,752	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	15,690	2,541	0	0	0	0	0
4892	C/S STAFF RCHG	17,967	16,422	18,431	8,555	0	0	0	0	0
4893	C/S O'HEAD RCHG	5,176	6,491	5,214	3,243	0	0	0	0	0
4894	GROUNDS STAFF RECHARGE	23,566	8,257	0	0	0	0	0	0	0
4895	GROUNDS O'HEAD RECHARGE	8,701	6,121	0	0	0	0	0	0	0
4896	MTCE STAFF RECHARGE	41,731	34,538	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	4,084	3,842	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	4,361	11,331	7,483	9,414	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		176,676	128,027	161,379	83,811	30,842	0	30,195	0	0
Movement to/(from) Gen Reserve		(133,296)	(97,579)	(135,171)	(58,302)	(4,938)		(3,079)		
203	<u>WEST WITNEY SPORTS GROUND</u>									
1020	SPORTS - FOOTBALL	6,500	6,597	8,536	6,376	7,900	0	8,050	0	0
1021	SPORTS - CRICKET	1,500	1,374	1,500	1,470	1,470	0	1,500	0	0
1041	RENTAL - TENNIS CLUB	4,970	0	0	4,970	4,970	0	0	0	0
1042	RENTAL- PROJ.RANGE	2,915	2,915	3,110	3,110	3,110	0	3,175	0	0
1044	GREEN FEES - WMBC	3,050	3,050	3,254	3,250	3,254	0	3,325	0	0
1045	GREEN FEES - WWBC	3,050	3,050	3,254	3,250	3,254	0	3,325	0	0
1050	RENT RECEIVED	9,850	10,350	10,366	8,170	10,366	0	10,366	0	0
1052	EXPENSES RECOVERED	0	1,429	0	0	0	0	0	0	0
1054	EASEMENTS/WAYLEAVES	6	6	6	0	0	0	6	0	0
1060	INSURANCE RECOVERED	400	435	427	0	445	0	455	0	0
	Total Income	32,241	29,206	30,453	30,596	34,769	0	30,202	0	0
4025	INSURANCE	725	749	774	681	681	0	695	0	0
4036	PROPERTY MAINTENANCE	1,500	4,012	1,500	2,274	3,300	0	3,300	0	0
4037	GROUNDS MAINTENANCE	2,500	1,531	11,500	11,374	11,500	0	11,600	0	0
4046	SPORTS EQUIPMENT	0	1,354	1,000	156	500	0	1,000	0	0
4047	PLAY EQUIP MAINTENCE	0	17	0	0	0	0	0	0	0
4048	ENG.INSPEC.(VATABLE)	200	185	213	207	207	0	210	0	0
4059	OTHER PROF FEES	2,000	1,745	2,000	0	2,000	0	2,000	0	0
4062	SPORTS PITCH MATERIALS	0	900	0	1,260	1,260	0	1,285	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4099	MISCELLANEOUS	0	0	0	8	15	0	0	0	0
4888	O/S STAFF RECHARGE	0	0	37,622	32,776	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	13,071	2,585	0	0	0	0	0
4894	GROUNDS STAFF RECHARGE	23,566	10,234	0	0	0	0	0	0	0
4895	GROUNDS O'HEAD RECHARGE	8,701	7,477	0	0	0	0	0	0	0
4896	MTCE STAFF RECHARGE	12,690	18,257	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	1,242	1,927	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	1,326	6,293	2,275	10,362	0	0	0	0	0
Overhead Expenditure		54,450	54,681	69,955	61,684	19,463	0	20,090	0	0
Movement to/(from) Gen Reserve		(22,209)	(25,475)	(39,502)	(31,088)	15,306		10,112		
204	<u>BURWELL (QE2) SPORTS GROUND</u>									
1020	SPORTS - FOOTBALL	3,850	6,378	8,000	4,277	7,000	0	7,150	0	0
Total Income		3,850	6,378	8,000	4,277	7,000	0	7,150	0	0
4017	CONTRACT CLEAN/WASTE	0	0	0	700	700	0	0	0	0
4036	PROPERTY MAINTENANCE	1,000	0	1,000	1,626	1,626	0	1,000	0	0
4037	GROUNDS MAINTENANCE	0	420	9,745	9,745	9,745	0	9,950	0	0
4046	SPORTS EQUIPMENT	3,000	0	2,000	0	1,000	0	1,000	0	0
4047	PLAY EQUIP MAINTENCE	2,000	251	2,000	1,325	2,000	0	2,000	0	0
4048	ENG.INSPEC.(VARIABLE)	550	529	587	546	546	0	560	0	0
4049	PLAY RISK ASSESSMENT	100	68	100	70	70	0	75	0	0
4888	O/S STAFF RECHARGE	0	0	21,124	19,065	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	8,809	1,636	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4894	GROUNDS STAFF RECHARGE	16,833	5,422	0	0	0	0	0	0	0
4895	GROUNDS O'HEAD RECHARGE	6,215	3,727	0	0	0	0	0	0	0
4896	MTCE STAFF RECHARGE	3,217	7,066	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	315	736	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	336	2,230	577	5,425	0	0	0	0	0
Overhead Expenditure		33,566	20,449	45,942	40,138	15,687	0	14,585	0	0
Movement to/(from) Gen Reserve		(29,716)	(14,072)	(37,942)	(35,861)	(8,687)		(7,435)		
205	<u>KING GEORGE V / NEWLAND</u>									
1020	SPORTS - FOOTBALL	1,000	1,582	1,700	889	1,700	0	1,750	0	0
Total Income		1,000	1,582	1,700	889	1,700	0	1,750	0	0
4036	PROPERTY MAINTENANCE	500	0	534	0	250	0	0	0	0
4037	GROUNDS MAINTENANCE	2,000	140	4,003	4,003	4,003	0	5,700	0	0
4047	PLAY EQUIP MAINTENCE	500	893	500	10	500	0	500	0	0
4048	ENG.INSPEC.(VARIABLE)	450	437	480	472	472	0	480	0	0
4049	PLAY RISK ASSESSMENT	100	68	100	70	70	0	75	0	0
4100	GRANTS GENERAL	500	0	500	0	0	0	500	0	0
4888	O/S STAFF RECHARGE	0	0	15,699	6,021	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	3,502	521	0	0	0	0	0
4894	GROUNDS STAFF RECHARGE	5,050	1,659	0	0	0	0	0	0	0
4895	GROUNDS O'HEAD RECHARGE	1,865	1,319	0	0	0	0	0	0	0
4896	MTCE STAFF RECHARGE	10,487	7,023	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	1,026	788	0	0	0	0	0	0	0

Continued on next page

Page 23

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4899	DEPOT REALLOCATION	1,096	2,383	1,881	1,786	0	0	0	0	0
	Overhead Expenditure	23,574	14,710	27,199	12,883	5,295	0	7,255	0	0
	Movement to/(from) Gen Reserve	(22,574)	(13,129)	(25,499)	(11,994)	(3,595)		(5,505)		
206	<u>WITNEY COUNTRY PARK</u>									
1030	FISHING RIGHTS	1,500	-1,678	978	0	978	0	1,000	0	0
1170	GRANTS RECEIVED	0	2,000	0	0	0	0	0	0	0
	Total Income	1,500	322	978	0	978	0	1,000	0	0
4001	SALARIES	32,410	31,513	58,848	32,279	58,675	0	63,211	0	0
4002	ER'S NIC	3,217	3,094	5,585	2,990	5,586	0	7,982	0	0
4003	ER'S SUPERANN	7,033	6,806	12,731	6,986	12,732	0	13,716	0	0
4007	PROTECTIVE CLOTHING	400	300	400	1,076	1,200	0	1,000	0	0
4008	TRAINING	0	60	0	1,150	1,600	0	2,000	0	0
4017	CONTRACT CLEAN/WASTE	0	0	0	0	0	0	1,000	0	0
4026	BOOKS/PUBLICATIONS	100	9	100	0	100	0	100	0	0
4036	PROPERTY MAINTENANCE	500	4,361	2,000	383	2,000	0	2,040	0	0
4037	GROUNDS MAINTENANCE	0	0	0	0	0	0	7,000	0	0
4038	OTHER MAINTENANCE	0	208	0	0	0	0	0	0	0
4040	ARBORICULTURE	1,000	2,850	1,000	825	1,500	0	1,000	0	0
4041	EQUIPMENT HIRE	0	172	0	0	0	0	500	0	0
4042	EQUIPMENT INC. FURNITURE	15,000	4,861	11,000	2,317	5,000	0	2,000	0	0
4043	SMALL TOOLS & EQUIPT	0	0	0	0	0	0	2,500	0	0
4044	FUEL	0	0	0	0	0	0	1,000	0	0

Continued on next page

Page 24

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4050	VEHICLE MAINTENANCE	0	0	0	0	0	0	1,000	0	0
4059	OTHER PROF FEES	1,000	2,665	5,000	340	2,500	0	1,500	0	0
4064	HEALTH & SAFETY	1,000	79	1,000	135	1,000	0	1,500	0	0
4066	TREE REPLACEMENT	0	0	0	0	0	0	1,300	0	0
4099	MISCELLANEOUS	0	126	250	380	500	0	250	0	0
4222	TINY FOREST EXPENSES	0	0	0	0	0	0	200	0	0
4888	O/S STAFF RECHARGE	0	0	24,612	2,829	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	2,832	233	0	0	0	0	0
4892	C/S STAFF RCHG	2,246	2,053	2,304	1,068	0	0	0	0	0
4893	C/S O'HEAD RCHG	647	811	652	405	0	0	0	0	0
4894	GROUNDS STAFF RECHARGE	1,683	874	0	0	0	0	0	0	0
4895	GROUNDS O'HEAD RECHARGE	622	895	0	0	0	0	0	0	0
4896	MTCE STAFF RECHARGE	23,179	16,717	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	2,269	1,899	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	2,422	5,332	4,156	688	0	0	0	0	0
	Overhead Expenditure	94,728	85,683	132,470	54,083	92,393	0	110,799	0	0
	206 Net Income over Expenditure	-93,228	-85,361	-131,492	-54,083	-91,415	0	-109,799	0	0
6000	plus Transfer from EMR	0	1,000	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(93,228)	(84,361)	(131,492)	(54,083)	(91,415)		(109,799)		
207	<u>MOORLAND ROAD PLAY AREA</u>									
4036	PROPERTY MAINTENANCE	0	30	0	30	60	0	0	0	0
4047	PLAY EQUIP MAINTENCE	500	251	500	914	914	0	500	0	0
4048	ENG.INSPEC.(VARIABLE)	275	253	293	273	273	0	280	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4049	PLAY RISK ASSESSMENT	100	68	100	70	70	0	75	0	0
4099	MISCELLANEOUS	0	0	0	20	20	0	0	0	0
4888	O/S STAFF RECHARGE	0	0	2,728	3,679	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	251	310	0	0	0	0	0
4896	MTCE STAFF RECHARGE	2,775	1,428	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	272	167	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	290	497	498	1,045	0	0	0	0	0
Overhead Expenditure		4,212	2,694	4,370	6,341	1,337	0	855	0	0
Movement to/(from) Gen Reserve		(4,212)	(2,694)	(4,370)	(6,341)	(1,337)		(855)		
208	<u>WOOD GREEN/PLAY AREA</u>									
4047	PLAY EQUIP MAINTENANCE	500	354	500	553	553	0	500	0	0
4048	ENG.INSPEC.(VARIABLE)	300	276	300	298	298	0	305	0	0
4049	PLAY RISK ASSESSMENT	100	68	100	70	70	0	75	0	0
4099	MISCELLANEOUS	0	0	0	20	20	0	0	0	0
4888	O/S STAFF RECHARGE	0	0	8,637	2,329	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	2,854	200	0	0	0	0	0
4894	GROUNDS STAFF RECHARGE	5,050	1,274	0	0	0	0	0	0	0
4895	GROUNDS O'HEAD RECHARGE	1,865	421	0	0	0	0	0	0	0
4896	MTCE STAFF RECHARGE	3,305	1,699	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	323	199	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	345	591	592	682	0	0	0	0	0
Overhead Expenditure		11,788	4,882	12,983	4,152	941	0	880	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(11,788)</u>	<u>(4,882)</u>	<u>(12,983)</u>	<u>(4,152)</u>	<u>(941)</u>		<u>(880)</u>		
209	<u>ETON CLOSE PLAY AREA</u>									
4047	PLAY EQUIP MAINTENCE	250	0	250	10	100	0	250	0	0
4048	ENG.INSPEC.(VARIABLE)	200	184	200	199	199	0	205	0	0
4049	PLAY RISK ASSESSMENT	100	68	100	70	70	0	100	0	0
4099	MISCELLANEOUS	0	0	0	20	20	0	0	0	0
4222	TINY FOREST EXPENSES	150	0	150	0	100	0	150	0	0
4888	O/S STAFF RECHARGE	0	0	0	3,058	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	0	286	0	0	0	0	0
4899	DEPOT REALLOCATION	0	0	0	890	0	0	0	0	0
Overhead Expenditure		<u>700</u>	<u>252</u>	<u>700</u>	<u>4,534</u>	<u>489</u>	<u>0</u>	<u>705</u>	<u>0</u>	<u>0</u>
Movement to/(from) Gen Reserve		<u>(700)</u>	<u>(252)</u>	<u>(700)</u>	<u>(4,534)</u>	<u>(489)</u>		<u>(705)</u>		
210	<u>OXLEASE PLAY AREA</u>									
4047	PLAY EQUIP MAINTENCE	500	306	500	75	250	0	500	0	0
4048	ENG.INSPEC.(VARIABLE)	550	575	614	621	621	0	635	0	0
4049	PLAY RISK ASSESSMENT	100	68	100	70	70	0	75	0	0
4099	MISCELLANEOUS	0	0	0	20	20	0	0	0	0
4888	O/S STAFF RECHARGE	0	0	10,240	3,318	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	3,001	295	0	0	0	0	0
4894	GROUNDS STAFF RECHARGE	5,050	1,274	0	0	0	0	0	0	0
4895	GROUNDS O'HEAD RECHARGE	1,865	421	0	0	0	0	0	0	0
4896	MTCE STAFF RECHARGE	4,935	2,541	0	0	0	0	0	0	0

Continued on next page

Page 27

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4897	MTCE O'HEAD RECHARGE	483	298	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	516	884	885	993	0	0	0	0	0
Overhead Expenditure		13,999	6,366	15,340	5,392	961	0	1,210	0	0
Movement to/(from) Gen Reserve		(13,999)	(6,366)	(15,340)	(5,392)	(961)		(1,210)		
211	<u>FIELDMERE PLAY AREA</u>									
4047	PLAY EQUIP MAINTENANCE	250	262	250	2,290	2,290	0	250	0	0
4048	ENG.INSPEC.(VARIABLE)	300	276	300	298	298	0	305	0	0
4049	PLAY RISK ASSESSMENT	100	68	100	70	70	0	75	0	0
4099	MISCELLANEOUS	0	0	0	20	20	0	0	0	0
4888	O/S STAFF RECHARGE	0	0	4,810	1,885	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	441	159	0	0	0	0	0
4896	MTCE STAFF RECHARGE	4,892	2,516	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	479	295	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	511	875	877	561	0	0	0	0	0
Overhead Expenditure		6,532	4,292	6,778	5,284	2,678	0	630	0	0
Movement to/(from) Gen Reserve		(6,532)	(4,292)	(6,778)	(5,284)	(2,678)		(630)		
212	<u>QUARRY ROAD PLAY AREA</u>									
4036	PROPERTY MAINTENANCE	0	0	0	47	47	0	0	0	0
4047	PLAY EQUIP MAINTENANCE	250	1,798	250	45	100	0	250	0	0
4048	ENG.INSPEC.(VARIABLE)	250	230	250	323	323	0	250	0	0
4049	PLAY RISK ASSESSMENT	100	68	100	70	70	0	75	0	0
4099	MISCELLANEOUS	0	0	0	20	20	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4888	O/S STAFF RECHARGE	0	0	217	1,879	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	20	156	0	0	0	0	0
4896	MTCE STAFF RECHARGE	221	113	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	22	13	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	23	39	39	590	0	0	0	0	0
Overhead Expenditure		866	2,261	876	3,130	560	0	575	0	0
Movement to/(from) Gen Reserve		(866)	(2,261)	(876)	(3,130)	(560)		(575)		
213	<u>RALEGH CRESCENT PLAY AREA</u>									
4013	RENT PAID	5	0	5	0	5	0	5	0	0
4037	GROUNDS MAINTENANCE	0	0	0	0	0	0	4,625	0	0
4047	PLAY EQUIP MAINTENANCE	500	0	500	10	0	0	500	0	0
4048	ENG.INSPEC.(VATABLE)	0	0	500	0	500	0	500	0	0
4049	PLAY RISK ASSESSMENT	100	0	100	70	70	0	75	0	0
4099	MISCELLANEOUS	0	0	0	20	20	0	0	0	0
4888	O/S STAFF RECHARGE	0	0	4,374	0	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	401	0	0	0	0	0	0
4896	MTCE STAFF RECHARGE	4,449	2,289	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	435	268	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	465	796	798	0	0	0	0	0	0
Overhead Expenditure		5,954	3,354	6,678	101	595	0	5,705	0	0
Movement to/(from) Gen Reserve		(5,954)	(3,354)	(6,678)	(101)	(595)		(5,705)		
214	<u>PARK ROAD PLAY AREA</u>									

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4013	RENT PAID	125	0	125	0	125	0	125	0	0
4047	PLAY EQUIP MAINTENCE	500	251	500	10	250	0	500	0	0
4048	ENG.INSPEC.(VARIABLE)	275	0	275	0	275	0	275	0	0
4049	PLAY RISK ASSESSMENT	100	68	100	70	70	0	75	0	0
4099	MISCELLANEOUS	0	0	0	20	41	0	0	0	0
Overhead Expenditure		1,000	319	1,000	101	761	0	975	0	0
Movement to/(from) Gen Reserve		(1,000)	(319)	(1,000)	(101)	(761)		(975)		
215	<u>CEDAR DRIVE PLAY AREA</u>									
4047	PLAY EQUIP MAINTENCE	0	0	500	0	0	0	500	0	0
4048	ENG.INSPEC.(VARIABLE)	0	0	500	0	0	0	500	0	0
4049	PLAY RISK ASSESSMENT	0	0	100	0	0	0	100	0	0
4099	MISCELLANEOUS	0	0	0	20	20	0	0	0	0
Overhead Expenditure		0	0	1,100	20	20	0	1,100	0	0
Movement to/(from) Gen Reserve		0	0	(1,100)	(20)	(20)		(1,100)		
216	<u>UNTERHACHING PLAY AREA</u>									
1201	COMMUTED SUMS	0	30,000	0	0	0	0	0	0	0
Total Income		0	30,000	0	0	0	0	0	0	0
4014	ELECTRICITY	0	0	0	2,084	2,800	0	2,100	0	0
4047	PLAY EQUIP MAINTENCE	0	0	500	10	250	0	500	0	0
4048	ENG.INSPEC.(VARIABLE)	0	0	500	0	500	0	500	0	0
4049	PLAY RISK ASSESSMENT	0	0	100	70	100	0	100	0	0

Continued on next page

Page 30

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4056	LEGAL EXPENSES	0	1,609	0	0	0	0	0	0	0
4099	MISCELLANEOUS	0	0	0	1,572	1,572	0	0	0	0
4888	O/S STAFF RECHARGE	0	0	0	1,887	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	0	161	0	0	0	0	0
4899	DEPOT REALLOCATION	0	0	0	562	0	0	0	0	0
	Overhead Expenditure	0	1,609	1,100	6,347	5,222	0	3,200	0	0
	216 Net Income over Expenditure	0	28,392	-1,100	-6,347	-5,222	0	-3,200	0	0
6000	plus Transfer from EMR	0	0	0	1,551	1,551	0	0	0	0
6001	less Transfer to EMR	0	30,000	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	(1,608)	(1,100)	(4,795)	(3,671)		(3,200)		
217	<u>WATERFORD LANE PLAY AREA</u>									
4047	PLAY EQUIP MAINTENANCE	0	0	500	0	0	0	510	0	0
4048	ENG.INSPEC.(VATABLE)	0	0	500	0	0	0	510	0	0
4049	PLAY RISK ASSESSMENT	0	0	100	0	0	0	102	0	0
	Overhead Expenditure	0	0	1,100	0	0	0	1,122	0	0
	Movement to/(from) Gen Reserve	0	0	(1,100)	0	0		(1,122)		
218	<u>WINDRUSH PLACE</u>									
4037	GROUNDS MAINTENANCE	0	0	0	0	0	0	9,250	0	0
4098	NET COSTS - PAVILION	0	0	0	0	0	0	50,000	0	0
	Overhead Expenditure	0	0	0	0	0	0	59,250	0	0
	Movement to/(from) Gen Reserve	0	0	0	0	0		(59,250)		

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
219	<u>DEER PARK SPORTS PITCHES</u>									
4037	GROUNDNS MAINTENANCE	0	0	0	0	0	0	4,625	0	0
	Overhead Expenditure	0	0	0	0	0	0	4,625	0	0
	Movement to/(from) Gen Reserve	0	0	0	0	0		(4,625)		
301	<u>TOWER HILL CEMETERY</u>									
1050	RENT RECEIVED	13,620	13,620	13,260	10,215	13,620	0	13,620	0	0
1060	INSURANCE RECOVERED	225	249	194	0	194	0	200	0	0
1099	MISCELLANEOUS INCOME	0	850	0	122	244	0	0	0	0
1100	BURIAL FEES	4,000	7,627	9,283	5,206	8,700	0	8,850	0	0
1101	GRANT OF RIGHTS	1,000	1,387	2,828	678	1,200	0	1,200	0	0
1102	INTERMENT OF ASHES	9,000	10,754	12,324	13,871	17,600	0	13,000	0	0
1105	MEMORIAL FEES	3,500	5,285	5,692	4,697	6,500	0	6,500	0	0
1106	MEMORIAL PLAQUES	330	165	323	308	500	0	500	0	0
1108	CHAPEL FEES	214	363	384	379	450	0	450	0	0
	Total Income	31,889	40,299	44,288	35,475	49,008	0	44,320	0	0
4001	SALARIES	12,541	11,496	14,639	8,126	14,621	0	15,602	0	0
4002	ER'S NIC	1,103	1,002	1,193	707	1,306	0	1,915	0	0
4003	ER'S SUPERANN	2,722	2,521	3,177	1,763	3,173	0	3,385	0	0
4011	RATES	4,250	3,792	4,046	2,655	3,792	0	3,850	0	0
4012	WATER RATES	250	540	365	640	800	0	850	0	0
4014	ELECTRICITY	1,000	1,160	1,118	461	1,118	0	900	0	0
4016	CLEANING MATERIALS	30	0	30	0	15	0	30	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4017	CONTRACT CLEAN/WASTE	1,000	1,350	1,000	1,100	1,300	0	1,500	0	0
4025	INSURANCE	225	249	435	0	435	0	445	0	0
4036	PROPERTY MAINTENANCE	6,000	500	6,000	791	2,000	0	6,000	0	0
4038	OTHER MAINTENANCE	0	67	0	0	0	0	0	0	0
4041	EQUIPMENT HIRE	0	125	0	0	0	0	400	0	0
4042	EQUIPMENT INC. FURNITURE	100	735	100	46	100	0	100	0	0
4059	OTHER PROF FEES	0	0	0	0	0	0	100	0	0
4064	HEALTH & SAFETY	100	0	100	0	50	0	102	0	0
4099	MISCELLANEOUS	0	0	0	172	200	0	200	0	0
4110	SUBSIDIZED LETTINGS	200	0	200	0	100	0	200	0	0
4350	PLAQUES PURCHASED	300	263	291	157	300	0	605	0	0
4355	MEMORIAL MAINTENANCE	2,500	905	2,500	980	1,500	0	2,000	0	0
4888	O/S STAFF RECHARGE	0	0	80,770	44,178	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	10,846	3,598	0	0	0	0	0
4892	C/S STAFF RCHG	13,475	12,316	13,823	6,415	0	0	0	0	0
4893	C/S O'HEAD RCHG	3,882	4,867	3,911	2,431	0	0	0	0	0
4894	GROUNDS STAFF RECHARGE	8,416	3,495	0	0	0	0	0	0	0
4895	GROUNDS O'HEAD RECHARGE	3,108	3,439	0	0	0	0	0	0	0
4896	MTCE STAFF RECHARGE	73,017	63,818	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	7,146	6,405	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	7,630	13,070	13,092	12,909	0	0	0	0	0
	Overhead Expenditure	148,995	132,116	157,636	87,129	30,810	0	38,184	0	0
	Movement to/(from) Gen Reserve	(117,106)	(91,817)	(113,348)	(51,655)	18,198		6,136		
302	WINDRUSH CEMETERY									

Continued on next page

Page 33

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1100	BURIAL FEES	15,000	19,066	22,338	14,229	22,400	0	22,785	0	0
1101	GRANT OF RIGHTS	20,000	23,204	27,091	11,269	25,000	0	27,633	0	0
1102	INTERMENT OF ASHES	5,500	4,781	5,288	2,643	4,000	0	5,394	0	0
1105	MEMORIAL FEES	6,000	8,634	7,448	3,913	7,500	0	7,597	0	0
1106	MEMORIAL PLAQUES	0	0	0	121	200	0	0	0	0
Total Income		46,500	55,684	62,165	32,174	59,100	0	63,409	0	0
4001	SALARIES	12,541	11,496	14,639	8,126	14,621	0	14,932	0	0
4002	ER'S NIC	1,103	1,002	1,193	707	1,306	0	1,217	0	0
4003	ER'S SUPERANN	2,721	2,521	3,177	1,763	3,173	0	3,241	0	0
4011	RATES	6,050	7,984	8,519	5,590	7,984	0	8,689	0	0
4012	WATER RATES	300	191	237	318	300	0	242	0	0
4014	ELECTRICITY	4,000	3,620	3,532	1,420	3,532	0	2,750	0	0
4016	CLEANING MATERIALS	30	0	30	0	0	0	31	0	0
4017	CONTRACT CLEAN/WASTE	1,000	952	777	956	1,600	0	793	0	0
4021	TELEPHONE/FAX	300	21	268	0	100	0	273	0	0
4025	INSURANCE	120	125	127	131	131	0	130	0	0
4036	PROPERTY MAINTENANCE	2,000	682	2,000	7,536	8,500	0	2,040	0	0
4037	GROUNDS MAINTENANCE	500	379	500	584	800	0	510	0	0
4038	OTHER MAINTENANCE	1,500	985	1,500	457	1,000	0	1,530	0	0
4042	EQUIPMENT INC. FURNITURE	1,500	1,018	1,500	13	500	0	1,530	0	0
4059	OTHER PROF FEES	1,000	0	1,000	0	1,000	0	1,020	0	0
4064	HEALTH & SAFETY	100	0	100	0	0	0	102	0	0
4099	MISCELLANEOUS	0	850	0	204	200	0	0	0	0

Continued on next page

Page 34

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4350	PLAQUES PURCHASED	500	0	100	68	100	0	102	0	0
4355	MEMORIAL MAINTENANCE	2,000	1,133	2,000	1,085	1,500	0	1,790	0	0
4888	O/S STAFF RECHARGE	0	0	138,044	35,547	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	16,101	2,674	0	0	0	0	0
4892	C/S STAFF RCHG	13,475	12,316	13,823	6,415	0	0	0	0	0
4893	C/S O'HEAD RCHG	3,882	4,867	3,911	2,431	0	0	0	0	0
4894	GROUNDS STAFF RECHARGE	8,416	2,611	0	0	0	0	0	0	0
4895	GROUNDS O'HEAD RECHARGE	3,108	1,631	0	0	0	0	0	0	0
4896	MTCE STAFF RECHARGE	131,269	89,914	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	12,848	9,641	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	13,718	23,375	23,539	10,995	0	0	0	0	0
	Overhead Expenditure	223,981	177,313	236,617	87,021	46,347	0	40,922	0	0
	302 Net Income over Expenditure	-177,481	-121,629	-174,452	-54,847	12,753	0	22,487	0	0
6000	plus Transfer from EMR	0	0	0	6,215	6,215	0	0	0	0
	Movement to/(from) Gen Reserve	(177,481)	(121,629)	(174,452)	(48,632)	18,968		22,487		
303	<u>CLOSED CH'YARDS ST MARYS/HOLY</u>									
4036	PROPERTY MAINTENANCE	11,000	4,925	16,000	31,438	36,438	0	11,000	0	0
4040	ARBORICULTURE	1,000	0	1,000	0	1,000	0	1,000	0	0
4059	OTHER PROF FEES	1,000	0	1,000	0	0	0	1,000	0	0
	Overhead Expenditure	13,000	4,925	18,000	31,438	37,438	0	13,000	0	0
6000	plus Transfer from EMR	0	0	0	31,060	31,060	0	0	0	0
	Movement to/(from) Gen Reserve	(13,000)	(4,925)	(18,000)	(378)	(6,378)		(13,000)		

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
305	<u>ALLOTMENTS</u>									
4013	RENT PAID	125	120	125	-125	125	0	125	0	0
4036	PROPERTY MAINTENANCE	500	5,000	500	775	1,500	0	1,600	0	0
4037	GROUNDS MAINTENANCE	500	0	500	0	500	0	500	0	0
4040	ARBORICULTURE	0	0	0	900	0	0	0	0	0
4888	O/S STAFF RECHARGE	0	0	1,168	2,331	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	107	193	0	0	0	0	0
4892	C/S STAFF RCHG	3,369	3,078	3,456	1,609	0	0	0	0	0
4893	C/S O'HEAD RCHG	971	974	978	609	0	0	0	0	0
4896	MTCE STAFF RECHARGE	1,188	693	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	116	72	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	124	213	213	912	0	0	0	0	0
	Overhead Expenditure	6,893	10,149	7,047	7,204	2,125	0	2,225	0	0
	Movement to/(from) Gen Reserve	(6,893)	(10,149)	(7,047)	(7,204)	(2,125)		(2,225)		
401	<u>CIVIC ACTIVITIES</u>									
4000	MAYORS ALLOWANCE	3,000	2,999	3,000	613	3,000	0	3,000	0	0
4150	CIVIC FUNCTIONS	2,000	2,092	2,000	425	2,000	0	2,000	0	0
4152	MAYOR'S CHAIN	300	0	300	0	300	0	300	0	0
4153	ANNUAL CIVIC AWARDS	200	227	200	0	200	0	200	0	0
4892	C/S STAFF RCHG	35,934	32,843	36,861	17,110	0	0	0	0	0
4893	C/S O'HEAD RCHG	10,352	12,982	10,429	6,484	0	0	0	0	0
	Overhead Expenditure	51,786	51,142	52,790	24,632	5,500	0	5,500	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		<u>(51,786)</u>	<u>(51,142)</u>	<u>(52,790)</u>	<u>(24,632)</u>	<u>(5,500)</u>		<u>(5,500)</u>		
402	<u>COMMUNITY INFRASTRUCTURE</u>									
1052	EXPENSES RECOVERED	0	1,252	1,336	500	1,000	0	1,350	0	0
1099	MISCELLANEOUS INCOME	0	0	0	1,000	0	0	0	0	0
1170	GRANTS RECEIVED	0	4,020	0	0	0	0	0	0	0
1171	DONATIONS RECEIVED	0	4,934	1,334	2,665	5,100	0	10,350	0	0
	Total Income	0	10,206	2,670	4,165	6,100	0	11,700	0	0
4014	ELECTRICITY	4,100	2,284	3,411	1,974	2,800	0	3,400	0	0
4017	CONTRACT CLEAN/WASTE	3,000	2,665	3,000	435	3,000	0	3,000	0	0
4025	INSURANCE	120	112	112	112	112	0	115	0	0
4035	BUS SHELTER MAINTENANCE	2,000	168	3,000	484	1,500	0	3,000	0	0
4036	PROPERTY MAINTENANCE	2,630	1,021	2,630	556	1,500	0	2,600	0	0
4037	GROUNDS MAINTENANCE	3,000	54	3,000	80	1,000	0	1,500	0	0
4039	HORTICULTURE	750	10,228	19,500	16,164	19,100	0	19,500	0	0
4040	ARBORICULTURE	20,000	20,380	20,000	1,335	15,000	0	20,000	0	0
4066	TREE REPLACEMENT	8,000	7,191	8,000	293	4,000	0	4,000	0	0
4067	Tree Survey	8,000	5,270	8,000	0	8,000	0	7,500	0	0
4105	XMAS LIGHTS, TREE & INFRASTRUC	44,000	39,512	55,000	38,440	48,500	0	48,500	0	0
4166	DEFIBRILLATOR EXPENDITURE	4,000	2,833	4,000	1,390	4,000	0	4,000	0	0
4200	STREET FURNITURE	1,000	5,114	5,000	7,047	5,000	0	5,000	1,000	0
4208	COVID-19 MEMORIAL	0	634	0	0	0	0	0	0	0
4210	CHURCH CLOCK	1,500	0	1,500	0	1,500	0	1,500	0	0
4215	IN BLOOM - INC SCHOOLS CHALLENGE	7,250	1,624	7,250	2,401	7,250	0	3,500	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4888	O/S STAFF RECHARGE	0	0	161,845	37,643	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	43,819	3,059	0	0	0	0	0
4892	C/S STAFF RCHG	17,967	16,422	18,431	8,554	0	0	0	0	0
4893	C/S O'HEAD RCHG	5,176	6,491	5,214	3,243	0	0	0	0	0
4894	GROUNDS STAFF RECHARGE	70,697	32,957	0	0	0	0	0	0	0
4895	GROUNDS O'HEAD RECHARGE	26,103	36,501	0	0	0	0	0	0	0
4896	MTCE STAFF RECHARGE	87,913	88,734	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	8,604	8,678	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	9,187	15,736	15,763	9,722	0	0	0	0	0
4990	CONTRN TO CCTV SCH.	10,000	10,000	10,000	0	10,000	0	11,267	0	0
	Overhead Expenditure	344,997	314,608	398,475	132,932	132,262	0	138,382	1,000	0
	402 Net Income over Expenditure	-344,997	-304,403	-395,805	-128,767	-126,162	0	-126,682	-1,000	0
6000	plus Transfer from EMR	0	4,114	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(344,997)	(300,289)	(395,805)	(128,767)	(126,162)		(126,682)		
403	PLANNING									
4892	C/S STAFF RCHG	24,705	22,580	25,342	11,761	0	0	0	0	0
4893	C/S O'HEAD RCHG	7,117	8,924	7,170	4,458	0	0	0	0	0
	Overhead Expenditure	31,822	31,504	32,512	16,219	0	0	0	0	0
	Movement to/(from) Gen Reserve	(31,822)	(31,504)	(32,512)	(16,219)	0		0		
407	GRANTS & DONATIONS									
1170	GRANTS RECEIVED	0	0	0	159	159	0	0	0	0

Continued on next page

Page 38

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1171	DONATIONS RECEIVED	0	33	0	0	0	0	0	0	0
	Total Income	0	33	0	159	159	0	0	0	0
4099	MISCELLANEOUS	0	159	0	0	0	0	0	0	0
4100	GRANTS GENERAL	20,000	22,370	20,000	18,500	20,000	0	20,000	0	0
4101	GRANT CAB	2,000	2,000	2,000	0	2,000	0	2,000	0	0
4107	Witney Dementia Alliance	1,000	0	1,000	0	1,000	0	1,000	0	0
4108	GRANT - WITNEY MUSIC FESTIVAL	0	0	0	0	0	0	10,000	0	0
4110	SUBSIDIZED LETTINGS	1,800	1,068	1,800	650	1,300	0	1,325	0	0
4160	TOWN TWINNING	0	-500	0	0	0	0	0	0	0
4162	GRANT VOLUNTEER LINK-UP	2,000	2,000	2,000	0	2,000	0	2,000	0	0
	Overhead Expenditure	26,800	27,098	26,800	19,150	26,300	0	36,325	0	0
	407 Net Income over Expenditure	-26,800	-27,064	-26,800	-18,991	-26,141	0	-36,325	0	0
6000	plus Transfer from EMR	0	12,100	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(26,800)</u>	<u>(14,964)</u>	<u>(26,800)</u>	<u>(18,991)</u>	<u>(26,141)</u>		<u>(36,325)</u>		
408	<u>COMMUNITY ACTIVITIES</u>									
1170	GRANTS RECEIVED	0	0	0	1,500	1,500	0	1,500	0	0
	Total Income	0	0	0	1,500	1,500	0	1,500	0	0
4001	SALARIES	4,778	4,581	4,888	2,672	4,742	0	15,118	0	0
4002	ER'S NIC	502	475	498	277	497	0	1,949	0	0
4003	ER'S SUPERANN	1,037	994	1,061	580	1,029	0	3,281	0	0
4103	GRANT YOUTH COUNCIL	500	0	1,350	0	1,350	0	1,350	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

	<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4104 GRANT CARNIVAL/XMAS ROTARY CLB	4,500	4,200	4,500	4,900	4,900	0	4,900	0	0
4106 GRANT - PLAY DAY	1,000	1,000	1,000	1,000	1,000	0	1,000	0	0
4109 BLUE PLAQUES	0	193	0	525	525	0	0	0	0
4111 WATER SAFETY/EDUCATION	2,000	0	2,000	0	2,000	0	2,000	0	0
4112 GRANT - WITNEY TOWN BAND	750	660	660	660	660	0	660	0	0
4141 EVENTS	9,000	3,410	10,000	2,965	3,500	0	7,500	0	0
4145 HM QUEEN'S JUBILEE (2022)	0	744	0	0	0	0	0	0	0
4146 HM KING'S CORONATION (2023)	3,000	2,591	0	0	0	0	0	0	0
4147 50th Anniversary Grants	0	0	0	800	0	0	0	0	0
4148 D-Day 80th Anniversary comm'n	0	60	1,500	862	862	0	1,500	0	0
4149 WTC 50th ANNIVERSARY	0	0	5,000	3,332	4,000	0	0	0	0
4154 EXPERIENCE OXFORDSHIRE M'SHIP	0	0	1,200	0	1,200	0	1,200	0	0
4160 TOWN TWINNING	500	0	500	0	500	0	500	0	0
4161 TOWN TWINNING ROOM HIRE	500	0	500	0	500	0	500	0	0
4167 BUS SERVICE	21,000	21,000	21,000	14,750	23,500	0	23,500	0	0
4169 CHILDREN & YOUTH PROVISION	40,000	19,600	40,000	17,200	40,000	0	0	20,000	0
4170 ADVENT FAYRE	2,000	2,020	2,000	652	1,000	0	1,000	0	0
4172 GRANT - DETACHED YOUTH WORK	0	0	0	0	0	0	18,000	0	0
4173 GRANT - HOME START	0	0	0	0	0	0	11,000	0	0
4892 C/S STAFF RCHG	71,867	65,686	73,721	34,222	0	0	0	0	0
4893 C/S O'HEAD RCHG	20,704	25,962	20,857	12,967	0	0	0	0	0
Overhead Expenditure	183,638	153,175	192,235	98,365	91,765	0	94,958	20,000	0
Movement to/(from) Gen Reserve	(183,638)	(153,175)	(192,235)	(96,864)	(90,265)		(93,458)		
502 TOWN HALL MAINTENANCE									

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1050	RENT RECEIVED	13,950	21,613	19,950	6,650	19,950	0	19,950	0	0
	Total Income	13,950	21,613	19,950	6,650	19,950	0	19,950	0	0
4013	RENT PAID	16,500	16,500	16,500	6,875	16,500	0	16,500	0	0
4025	INSURANCE	1,000	1,085	1,087	1,131	1,131	0	1,150	0	0
4036	PROPERTY MAINTENANCE	6,500	8,251	4,500	969	1,500	0	4,500	0	0
4038	OTHER MAINTENANCE	2,000	4,222	2,000	666	2,100	0	2,140	0	0
4041	EQUIPMENT HIRE	1,000	751	1,000	499	1,000	0	800	0	0
4059	OTHER PROF FEES	2,500	0	2,500	0	750	0	2,500	0	0
4888	O/S STAFF RECHARGE	0	0	1,256	774	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	115	60	0	0	0	0	0
4892	C/S STAFF RCHG	4,492	4,105	4,608	2,145	0	0	0	0	0
4893	C/S O'HEAD RCHG	1,294	1,622	1,304	810	0	0	0	0	0
4896	MTCE STAFF RECHARGE	1,277	1,513	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	125	93	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	133	228	228	196	0	0	0	0	0
	Overhead Expenditure	36,821	38,370	35,098	14,124	22,981	0	27,590	0	0
	502 Net Income over Expenditure	-22,871	-16,758	-15,148	-7,474	-3,031	0	-7,640	0	0
6000	plus Transfer from EMR	0	1,751	0	450	450	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(22,871)</u>	<u>(15,006)</u>	<u>(15,148)</u>	<u>(7,024)</u>	<u>(2,581)</u>		<u>(7,640)</u>		
505	<u>PRECEPT</u>									
1176	PRECEPT	1,861,708	1,861,708	1,984,834	1,984,834	1,984,834	0	2,297,745	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income		1,861,708	1,861,708	1,984,834	1,984,834	1,984,834	0	2,297,745	0	0
Movement to/(from) Gen Reserve		1,861,708	1,861,708	1,984,834	1,984,834	1,984,834		2,297,745		
506	<u>INTEREST RECEIVED</u>									
1190	INTEREST RECEIVED	36,000	70,263	39,804	34,327	87,000	0	40,600	0	0
Total Income		36,000	70,263	39,804	34,327	87,000	0	40,600	0	0
4051	BANK CHARGES	3,000	3,153	3,387	1,421	3,387	0	3,450	0	0
Overhead Expenditure		3,000	3,153	3,387	1,421	3,387	0	3,450	0	0
Movement to/(from) Gen Reserve		33,000	67,110	36,417	32,905	83,613		37,150		
601	<u>WORKS DEPARTMENT</u>									
4001	SALARIES	0	0	441,633	214,960	405,561	0	514,276	0	0
4002	ER'S NIC	0	0	44,046	20,355	38,280	0	65,261	0	0
4003	ER'S SUPERANN	0	0	96,903	47,269	88,889	0	111,596	0	0
4007	PROTECTIVE CLOTHING	0	0	7,000	3,326	5,000	0	6,300	0	0
4008	TRAINING	0	0	10,500	2,298	4,000	0	7,500	0	0
4143	REFRESHMENT COSTS	0	0	0	184	368	0	0	0	0
4888	O/S STAFF RECHARGE	0	0	-612,869	-238,720	0	0	0	0	0
4890	O/S O'HEAD RECHARGE	0	0	-54,737	-19,280	0	0	0	0	0
4892	C/S STAFF RCHG	0	0	23,038	10,693	0	0	0	0	0
4893	C/S O'HEAD RCHG	0	0	6,518	4,051	0	0	0	0	0
Overhead Expenditure		0	0	-37,968	45,135	542,098	0	704,933	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		0	0	37,968	(45,135)	(542,098)		(704,933)		
602	<u>CENTRAL SUPPORT</u>									
4001	SALARIES	340,761	312,778	350,135	190,087	345,935	0	404,372	0	0
4002	ER'S NIC	34,467	30,684	35,042	18,739	34,469	0	48,278	0	0
4003	ER'S SUPERANN	73,944	67,033	75,566	41,216	74,702	0	81,259	0	0
4007	PROTECTIVE CLOTHING	0	0	0	48	97	0	0	0	0
4008	TRAINING	7,500	6,502	7,500	4,699	7,500	120	7,500	0	0
4009	TRAVELLING	1,500	154	1,500	30	500	0	1,000	0	0
4010	MISC STAFF COSTS	200	0	200	514	750	0	500	0	0
4011	RATES	21,000	18,613	19,860	13,616	19,452	0	20,100	0	0
4012	WATER RATES	550	446	460	97	460	0	550	0	0
4014	ELECTRICITY	24,000	16,918	14,502	5,242	12,000	0	9,000	0	0
4016	CLEANING MATERIALS	1,000	252	1,000	4	200	0	500	0	0
4017	CONTRACT CLEAN/WASTE	2,200	2,099	1,821	888	1,821	0	1,900	0	0
4018	PHOTOCOPIER COSTS	1,500	2,526	2,185	821	2,185	0	2,185	0	0
4020	COPIER RENTAL	4,000	654	4,000	1,617	4,000	0	4,000	0	0
4021	TELEPHONE/FAX	6,000	7,237	6,485	3,659	7,400	0	7,600	0	0
4022	POSTAGE	2,000	1,947	1,814	906	1,600	0	600	0	0
4023	STATIONERY	2,500	2,776	3,000	1,868	3,000	0	3,000	0	0
4025	INSURANCE	3,250	3,291	3,511	4,380	4,350	0	4,470	0	0
4026	BOOKS/PUBLICATIONS	300	192	300	84	200	0	300	0	0
4028	I.T.	18,000	18,531	21,340	18,609	21,340	0	22,000	0	0
4030	RECRUITMENT ADVT'G	2,500	-205	2,500	0	0	0	1,500	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4036	PROPERTY MAINTENANCE	0	337	0	43	13	0	0	0	0
4038	OTHER MAINTENANCE	0	1,011	0	2,147	0	0	0	0	0
4042	EQUIPMENT INC. FURNITURE	5,000	7,575	5,000	-1,838	2,000	0	5,100	0	0
4054	INTERNAL AUDIT	2,300	2,000	2,300	1,020	2,540	0	2,590	0	0
4055	ACCOUNTANCY FEES	3,500	4,436	1,000	0	1,000	0	1,000	0	0
4059	OTHER PROF FEES	20,000	43,664	34,930	38,210	45,000	0	45,000	0	0
4064	HEALTH & SAFETY	250	754	250	0	250	0	250	0	0
4099	MISCELLANEOUS	50	3	50	20	50	0	50	0	0
4143	REFRESHMENT COSTS	300	248	300	139	300	0	300	0	0
4215	IN BLOOM - INC SCHOOLS CHALLENGE	0	0	0	6	11	0	0	0	0
4892	C/S STAFF RCHG	-449,172	-410,538	-460,761	-213,912	0	0	0	0	0
4893	C/S O'HEAD RCHG	-129,400	-162,270	-130,360	-81,050	0	0	0	0	0
	Overhead Expenditure	0	-20,354	5,430	51,909	593,125	120	674,904	0	0
	Movement to/(from) Gen Reserve	0	20,354	(5,430)	(51,909)	(593,125)		(674,904)		
604	<u>WORKS DEPOT/VEH/EQUIP ETC</u>									
1099	MISCELLANEOUS INCOME	0	741	0	380	16,750	0	0	0	0
	Total Income	0	741	0	380	16,750	0	0	0	0
4007	PROTECTIVE CLOTHING	0	0	0	248	248	0	0	0	0
4008	TRAINING	0	0	0	764	764	0	0	0	0
4014	ELECTRICITY	4,000	5,818	22,125	8,584	20,500	0	5,000	0	0
4016	CLEANING MATERIALS	400	1,519	1,421	1,080	1,750	0	1,750	0	0
4017	CONTRACT CLEAN/WASTE	2,000	8,306	22,348	19,517	27,000	0	21,000	0	0

Continued on next page

Page 44

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4021	TELEPHONE/FAX	2,250	3,165	2,990	2,851	3,000	0	3,050	0	0
4023	STATIONERY	150	0	150	50	100	0	153	0	0
4025	INSURANCE	250	141	141	148	148	0	150	0	0
4028	I.T.	1,250	974	1,250	165	800	0	1,250	0	0
4030	RECRUITMENT ADVT'G	0	0	500	0	250	0	500	0	0
4036	PROPERTY MAINTENANCE	2,000	852	2,000	873	2,000	0	2,000	0	0
4038	OTHER MAINTENANCE	1,750	1,240	1,750	155	8,310	0	1,785	0	0
4039	HORTICULTURE	0	0	14,434	6,146	4,500	0	4,500	0	0
4041	EQUIPMENT HIRE	3,500	4,872	3,500	4,633	6,500	0	4,000	0	0
4042	EQUIPMENT INC. FURNITURE	2,250	2,944	2,964	2,946	4,500	0	3,500	0	0
4043	SMALL TOOLS & EQUIPT	1,500	1,528	1,500	1,702	2,500	0	1,600	0	0
4044	FUEL	14,000	13,391	15,725	11,662	18,578	0	20,375	0	0
4045	LICENCES	2,000	2,323	2,874	2,018	2,874	0	2,900	0	0
4050	VEHICLE MAINTENANCE	5,000	22,621	12,000	22,440	27,000	0	16,500	0	0
4052	VEHICLE INSURANCE	3,500	2,727	3,500	4,159	4,159	0	4,300	0	0
4062	SPORTS PITCH MATERIALS	0	0	8,003	1,787	3,000	0	3,100	0	0
4064	HEALTH & SAFETY	250	455	250	329	500	0	500	0	0
4099	MISCELLANEOUS	0	9	0	0	0	0	0	0	0
4143	REFRESHMENT COSTS	0	0	360	0	0	0	367	0	0
4899	DEPOT REALLOCATION	-46,050	-90,419	-149,214	-70,060	0	0	0	0	0
	Overhead Expenditure	<u>0</u>	<u>-17,534</u>	<u>-29,429</u>	<u>22,198</u>	<u>138,981</u>	<u>0</u>	<u>98,280</u>	<u>0</u>	<u>0</u>
	Movement to/(from) Gen Reserve	<u>0</u>	<u>18,275</u>	<u>29,429</u>	<u>(21,818)</u>	<u>(122,231)</u>		<u>(98,280)</u>		
605	<u>GENERAL MAINT./NOW 601</u>									

Page 45

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4001	SALARIES	326,143	276,679	0	0	0	0	0	0	0
4002	ER'S NIC	43,752	26,277	0	0	0	0	0	0	0
4003	ER'S SUPERANN	70,773	57,970	0	0	0	0	0	0	0
4007	PROTECTIVE CLOTHING	4,000	4,688	0	0	0	0	0	0	0
4008	TRAINING	6,000	4,967	0	0	0	0	0	0	0
4009	TRAVELLING	0	27	0	0	0	0	0	0	0
4017	CONTRACT CLEAN/WASTE	4,000	0	0	0	0	0	0	0	0
4143	REFRESHMENT COSTS	200	48	0	0	0	0	0	0	0
4892	C/S STAFF RCHG	22,459	20,527	0	0	0	0	0	0	0
4893	C/S O'HEAD RCHG	6,470	8,355	0	0	0	0	0	0	0
4896	MTCE STAFF RECHARGE	-440,668	-360,926	0	0	0	0	0	0	0
4897	MTCE O'HEAD RECHARGE	-43,129	-37,648	0	0	0	0	0	0	0
4899	DEPOT REALLOCATION	0	-725	0	0	0	0	0	0	0
	Overhead Expenditure	0	240	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	(240)	0	0	0		0		
606	<u>GROUNDS MAINT. NOW 601</u>									
1099	MISCELLANEOUS INCOME	0	121	0	0	0	0	0	0	0
	Total Income	0	121	0	0	0	0	0	0	0
4001	SALARIES	128,859	52,170	0	0	0	0	0	0	0
4002	ER'S NIC	11,504	4,689	0	0	0	0	0	0	0
4003	ER'S SUPERANN	27,963	11,321	0	0	0	0	0	0	0
4007	PROTECTIVE CLOTHING	3,000	1,353	0	0	0	0	0	0	0

Continued on next page

Page 46

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4008	TRAINING	4,500	4,057	0	0	0	0	0	0	0
4017	CONTRACT CLEAN/WASTE	4,000	6,327	0	0	0	0	0	0	0
4030	RECRUITMENT ADVT'G	500	125	0	0	0	0	0	0	0
4039	HORTICULTURE	45,000	46,946	0	0	0	0	0	0	0
4062	SPORTS PITCH MATERIALS	5,000	3,992	0	0	0	0	0	0	0
4143	REFRESHMENT COSTS	150	0	0	0	0	0	0	0	0
4894	GROUNDSTAFF RECHARGE	-168,326	-68,180	0	0	0	0	0	0	0
4895	GROUNDSTAFF O'HEAD RECHARGE	-62,150	-61,989	0	0	0	0	0	0	0
	Overhead Expenditure	0	811	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	(690)	0	0	0		0		
700	<u>STRATEGIC PLANNING INITIATIVES</u>									
4892	C/S STAFF RCHG	33,688	46,114	55,291	19,293	0	0	0	0	0
4893	C/S O'HEAD RCHG	9,705	18,944	15,643	9,727	0	0	0	0	0
	Overhead Expenditure	43,393	65,058	70,934	29,020	0	0	0	0	0
	Movement to/(from) Gen Reserve	(43,393)	(65,058)	(70,934)	(29,020)	0		0		
701	<u>CORPORATE MANAGEMENT</u>									
4022	POSTAGE	300	0	300	144	300	0	200	0	0
4025	INSURANCE	2,225	1,982	2,114	1,544	1,544	0	1,575	0	0
4031	OTHER ADVERTISING	250	793	250	0	250	0	260	0	0
4057	AUDIT FEES	2,520	2,520	2,689	40	2,560	0	2,600	0	0
4892	C/S STAFF RCHG	76,359	69,793	78,329	36,382	0	0	0	0	0
4893	C/S O'HEAD RCHG	21,998	27,596	22,161	13,780	0	0	0	0	0

Continued on next page

Page 47

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		103,652	102,684	105,843	51,890	4,654	0	4,635	0	0
Movement to/(from) Gen Reserve		(103,652)	(102,684)	(105,843)	(51,890)	(4,654)		(4,635)		
702	<u>DEMOCRATIC REP'N & MGMT</u>									
4008	TRAINING	2,500	1,370	2,500	324	1,400	0	1,400	0	0
4024	SUBSCRIPTIONS	6,250	6,298	6,414	6,156	6,725	0	7,200	0	0
4028	I.T.	4,000	5,504	5,872	1,905	5,872	0	5,990	0	0
4034	NEWSLETTER	3,000	1,731	3,798	0	0	0	3,875	0	0
4042	EQUIPMENT INC. FURNITURE	0	108	0	0	0	0	0	0	0
4047	PLAY EQUIP MAINTENCE	0	8	0	0	0	0	0	0	0
4120	ROOM HIRE/MEETING EXPS	2,250	3,131	3,709	1,782	3,564	0	3,783	0	0
4155	MODERN GOV/MTNG DIGITALISATION	9,500	9,411	9,788	0	9,939	0	10,140	0	0
4180	ELECTION EXPENSES	15,000	20,496	5,124	0	5,124	0	5,125	0	0
4892	C/S STAFF RCHG	67,600	61,785	69,344	32,205	0	0	0	0	0
4893	C/S O'HEAD RCHG	19,474	24,420	19,618	12,196	0	0	0	0	0
Overhead Expenditure		129,574	134,262	126,167	54,568	32,624	0	37,513	0	0
6000	plus Transfer from EMR	0	5,496	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(129,574)	(128,766)	(126,167)	(54,568)	(32,624)		(37,513)		
800	<u>CAPITAL PROJECTS</u>									
1170	GRANTS RECEIVED	0	57,975	30,000	0	0	0	255,000	0	0
1175	ASSET DISPOSALS	0	6,942	12,000	0	12,000	0	0	0	0
1178	PWLB LOAN	0	0	800,516	0	0	0	1,250,516	0	0
1179	TENANT CONTRIBUTION	0	0	10,000	0	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1200	S106 INCOME	0	0	0	0	0	0	301,975	0	0
	Total Income	0	64,917	852,516	0	12,000	0	1,807,491	0	0
4291	HP CAPITAL REPAID	9,431	9,431	9,431	2,358	9,431	0	0	9,431	0
4295	HP INTEREST PAID	1,576	1,576	1,576	394	1,576	0	0	1,576	0
4490	CAP EXP FUNDED FROM RCP	-79,500	0	0	0	0	0	0	0	0
4491	TFR TO EARMARKED RES	79,500	0	0	0	0	0	0	0	0
4492	TFR TO RENEWALS FUND	28,149	0	54,027	0	65,297	0	65,297	0	0
4493	TFR FROM RENEWALS FD	0	0	22,848	0	0	0	0	0	0
4495	TFR FROM EARMARKED R	-11,007	0	0	0	0	0	0	0	0
4901	CAP: REFURB L/DALE HALL	0	0	20,000	0	16,000	0	0	0	0
4902	CAP: REFURB C/EXCHANGE	0	4,993	5,000	13,058	13,058	0	0	15,000	0
4903	CAP: BURWELL HALL	0	13,152	0	0	0	0	0	0	0
4907	CAP: C/EX CINEMA EQPT	0	-286	0	0	0	0	0	0	0
4910	CAP: PLAY EQUIPT REPLACEMENT	0	34,841	75,000	0	0	0	75,000	0	0
4912	CAP: SPLASHPARK	0	14,900	0	0	0	0	0	0	0
4919	CAP:LAKE & CNTRY PRK	0	1,924	0	6,583	6,583	0	0	0	0
4921	CAP:WWSG TENNIS COURTS	0	-625	0	-625	0	0	0	0	0
4923	CAP: LEYS TRAFFIC CALMING	0	5,000	0	0	0	0	0	0	0
4924	CAP: SKATE PARK REFURB	0	164,371	0	559	0	0	0	0	0
4933	CAP: BUS SHELTERS	0	9,171	0	0	0	0	0	0	0
4943	CAP: BURWELL CHANGING ROOMS	0	0	72,030	0	0	0	0	72,030	0
4945	CAP:LEYS PARKING RESTRICTIONS	0	0	0	0	0	0	0	5,000	0
4951	CAP: LEYS MASTERPLAN	0	2,250	50,000	0	25,000	0	0	225,000	0
4952	CAP:WEST WITNEY SP.& SC. IMPRV	0	3,060	750,000	692	0	0	852,491	147,509	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

		<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4953	CAP: FOOTPATHS	0	0	30,000	0	0	0	0	10,000	0
4954	CAP: BURWELL HEATING	0	33,225	0	-1,946	0	0	0	0	0
4957	CAP: WORKS DEPOT	0	15,351	750,000	52,126	0	0	700,000	150,000	0
4964	CAP:GROUNDS MTCE EQPT	0	32,193	48,664	13,699	48,664	0	0	0	0
4967	CAP:NEW COMPUTER EQUIPMENT	0	0	25,000	0	25,000	0	5,000	0	0
4971	CAP: NEW VEHICLES	0	89,647	34,000	30,986	34,000	0	0	0	0
4973	CAP: SPLASHPARK	0	0	0	0	0	0	0	174,600	0
4975	CAP:TOWN HALL WORKS	0	0	0	12,830	12,830	0	0	0	0
4978	CAP: BUTTERCROSS	0	0	0	0	0	0	225,000	75,000	0
4979	CAP:ALLOTMENTS	0	9,323	0	0	0	0	0	0	0
4980	CAP: CARGO BIKE SCHEME	0	0	0	0	0	0	5,500	0	0
4981	CE EQUIPMENT/STORAGE	0	0	0	0	0	0	0	3,144	0
4982	COMMUNITY WINDOW - DISPLAY	0	0	0	0	0	0	0	500	0
4992	PLAY AREA/REC INFRASTRUCTURE	0	0	4,000	3,285	3,285	0	0	0	0
4993	LOAN REPAYMENT WWSSC	0	0	12,185	0	0	0	34,937	12,185	0
4994	LOAN: WORKS DEPOT/LEYS	0	0	20,273	0	0	0	44,465	20,273	0
	Overhead Expenditure	28,149	443,496	1,984,034	133,999	260,724	0	2,007,690	921,248	0
	800 Net Income over Expenditure	-28,149	-378,580	-1,131,518	-133,999	-248,724	0	-200,199	-921,248	0
6000	plus Transfer from EMR	0	138,066	0	19,413	156,135	0	0	0	0
6001	less Transfer to EMR	0	539,223	0	0	117,458	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(28,149)</u>	<u>(779,736)</u>	<u>(1,131,518)</u>	<u>(114,586)</u>	<u>(210,047)</u>		<u>(200,199)</u>		

Annual Budget - By Centre (Actual YTD Month 8)

Note: Town Council 6 January 2025: Estimates 2025-26 - draft 4

	<u>Last Year 2023-24</u>		<u>Current Year 2024-25</u>				<u>Next Year 2025-26</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	2,249,010	2,513,975	3,365,393	2,331,816	2,617,577	0	4,682,781	0	0
Expenditure	2,343,138	2,538,957	4,433,171	1,550,910	2,670,071	120	4,682,781	942,248	0
Net Income over Expenditure	<u>-94,128</u>	<u>-24,982</u>	<u>-1,067,778</u>	<u>780,905</u>	<u>-52,494</u>	<u>-120</u>	<u>0</u>	<u>-942,248</u>	<u>0</u>
plus Transfer from EMR	0	173,159	0	68,246	204,968	0	0	0	0
less Transfer to EMR	0	569,222	0	0	117,458	0	0	0	0
Movement to/(from) Gen Reserve	<u>(94,128)</u>	<u>(421,045)</u>	<u>(1,067,778)</u>	<u>849,152</u>	<u>35,016</u>		<u>0</u>		

WITNEY TOWN COUNCIL SCHEDULE OF EARMARKED RESERVES - PROJECTED BALANCES AND MOVEMENTS 2024-2026											
											Notes
N/L Code	Description	Opening balance 1/4/2024	Capital Expenditure 24/25	Revenue expenditure 24/25	Prov.transfers to reserves 24/25	Closing Balance 31/3/25	Capital expenditure 25/26	Prov.transfers to reserves 25/26	Closing balance 31/3/26	24/25 movement	25/26 movement
315	ROLLING CAPITAL FUND	£423,397	-£25,000			£398,397	-£375,000		£23,397	Leys Masterplan	Leys Masterplan/Works depot
318	E/M MEMORIAL MAINTENANCE	£26,975		-£6,215		£20,760			£20,760	Cem.marking/posts	
319	E/M SPORTS CONTINGENCY	£154,134				£154,134	-£147,509		£6,625		WWSSC Improvements/refurbishment
320	E/M RENEWALS FUND	£234,055	-£22,858		£65,297	£276,494		£65,297	£341,791	TRF to reserve shown above the line at 4492/800	Fund to replace vehicles and equipment; EMR shown as direct budget expenditure
321	E/M TOWN HALL MTCE	£61,604	-£12,830	-£450		£48,324			£48,324	TH decoration	
322	E/M AMENITY LANDS	£60,469				£60,469			£60,469		
323	E/M BLDG REPAIR GEN	£12,997				£12,997			£12,997		
324	E/M ELECTION FUND	£3,795				£3,795			£3,795	Some of the EMR will be required when Nov.24 election invoice is received	
325	E/M BUTTERCROSS	£75,000				£75,000	-£75,000		£0		Repairs
326	E/M COMMITTED FUNDS	£70,013			£42,458	£112,471	-£42,458		£70,013	Unspent loan repayment & footpaths; subject to further movements at year end	Footpaths
327	E/M CEMETERY ACCESS ROAD	£159,353				£159,353			£159,353		
328	E/M PUBLIC HALLS	£20,668	-£13,058	-£1,940		£5,670	-£5,670		£0	C/Ex storage/conference facilities	C/EX lighting
329	E/M MADLEY PARK	£20,280		-£7,617		£12,663			£12,663	Partition wall	
361	E/M SPLASHPARK	£174,600				£174,600	-£174,600		£0		Refurbished/ Improved splashpark
362	E/M TOWERHILL CEMETERY CHAPEL	£34,000				£34,000			£34,000		
363	E/M C/EX LIFT	£41,831				£41,831			£41,831		
364	E/M YOUTH COUNCIL	£973				£973			£973		
365	E/M PLAY EQUIPMENT/RENEWALS	£13,350			£75,000	£88,350			£88,350	New fund established; unspent monies to EMR	
366	E/M CLIMATE/BIODIVERSITY	£44,550	-£16,000			£28,550			£28,550	Langdale Hall Roof	
367	E/M LEYS	£105,400				£105,400			£105,400		
368	E/M BURWELL CHANGING ROOMS	£48,030				£48,030	-£47,030		£1,000		
369	E/M INFRASTRUCTURE	£64,659				£64,659	-£12,974		£51,685		C/EX lighting; comm storage & window
370	E/M ELECTRIC VEHICLES	£16,126				£16,126			£16,126		
371	E/M OPEN SPACES STRATEGY/ CONTINGENCY	£122,569	-£59,806			£62,763	-£11,007		£51,756	Equip/vehicles	
372	E/M BURWELL HALL	£569				£569			£569	Heating/toilets	
373	E/M LEYS SERVICE ROAD	£5,000				£5,000	-£5,000		£0		Leys parking restrictions
374	E/M SKATE PARK	£7,004				£7,004			£7,004		
375	E/M COMMUNITY SAFETY	£11,000		-£1,940		£9,060			£9,060	Burwell Hall CCTV	
376	E/M ST MARY'S CHURCH WALL	£61,500		-£31,060		£30,440			£30,440	Repairs undertaken	
377	E/M UNTERHACHING PARK	£30,000		-£1,551		£28,449			£28,449	Lighting replacement	
378	E/M LAKE & CP/BIODIVERSITY	£52,652	-£6,583			£46,069			£46,069	Signage	
		£2,156,553	-£156,135	-£50,773	£182,755	£2,132,400	-£896,248	£65,297	£1,301,449		
SCHEDULE OF DEFERRED GRANTS/ s.106 FUNDS											
											Notes
Code	Description	Opening balance 1/4/2024	Capital Expenditure 24/25	Closing Balance 31/3/25	Capital expenditure 25/26	Closing balance 31/3/26	24/25 movement	25/26 movement			
	Allotments	£190,703		£190,703		£190,703					
	West Witney Sports	£301,975		£301,975	-£301,975	£0				WWSSC refurb/impvt	
	Burwell Sports	£25,000		£25,000	-£25,000	£0				Changing rooms	
	Wheeled sports (Skate Park)	£12,500		£12,500		£12,500					
	C/Ex, Play Areas	£5,750		£5,750		£5,750					
	Bus shelters	£3,295		£3,295		£3,295					
		£539,223	£0	£539,223	-£326,975	£212,248					

WITNEY TOWN COUNCIL : SCHEDULE OF CAPITAL AND SPECIAL REVENUE PROJECTS 2024-2026

N/L code	Description	EXPENDITURE			INCOME									Notes	
		2024-25	2025-26	Total	2024-25 FUNDING SOURCE			2025-26 FUNDING SOURCE				TOTAL 24/25 & 25/26			
		REVISED/ ESTIMATED EXPENDITURE			Revenue 2024-25	Renewals/trade-in	EM reserve 2024-25		EM reserve 2025-26	s.106 contribution 2025-26	Revenue 2025-26	Grant	Loan		
4291	Equipment HP capital	£9,431	£9,431	£18,862	£9,431				£9,431					£18,862	
4295	Equipment HP interest	£1,576	£1,576	£3,152	£1,576				£1,576					£3,152	
4492	Transfer to vehicles/equipment EMR	£65,297	£65,297	£130,594	£65,297						£65,297			£130,594	Transfers for future vehicle/equipment replacements 20%pa
4901	Langdale Hall refurbishment	£16,000		£16,000			£16,000							£16,000	Roofing repairs
4902	Corn Exchange refurbishment	£13,058	£15,000	£28,058			£13,058		£15,000					£28,058	24/25 Storage/conference facilities; 25/26 lighting
4921	Lake and Country Park - signage	£6,583		£6,583			£6,583							£6,583	Signage
4951	Leys Masterplan	£25,000	£225,000	£250,000			£25,000		£225,000					£250,000	PREVIOUSLY APPROVED BY COUNCIL
4952	West Witney Sports and Social Club		£1,000,000	£1,000,000					£147,509	£301,975			£550,516	£1,000,000	Latest estimate
4943	Burwell changing rooms		£72,030	£72,030					£47,030	£25,000				£72,030	PREVIOUSLY APPROVED BY COUNCIL
4910	Play areas/ repairs and improvements		£75,000	£75,000							£75,000			£75,000	TO CREATE ADEQUATE FUND FOR NEW/REPLACEMENT PLAY EQUIPMENT
4945	Leys - Parking restrictions		£5,000	£5,000					£5,000					£5,000	
4953	Footpaths		£40,000	£40,000					£10,000			£30,000		£40,000	WEST WITNEY SPORTS GROUND HOGGING PATH/? PART OF MAIN SCHEME
4964	Grounds maintenance equipment	£48,664		£48,664			£48,664							£48,664	PER GM REVIEW PAPER PGF NOV.23
4971	New vehicles	£34,000		£34,000		£12,000	£22,000							£34,000	PER GM REVIEW PAPER PGF NOV.23
4967	IT improvements	£25,000	£5,000	£30,000	£25,000						£5,000			£30,000	24/25 equipment, server, hybrid meetings, PSTN lines switch over; 25/26 Sports bookign system
4992	Play area/recreational infrastructure inc.bins/benches	£3,285		£3,285	£3,285									£3,285	Complete 24/25
4973	Splashpark - improvement/refurbishment		£174,600	£174,600					£174,600					£174,600	Amount in EMR; may be supplemented by grant/EMR
4975	Town Hall works - decorating	£12,830		£12,830			£12,830							£12,830	Decoration
4957	Works depot - new build		£850,000	£850,000					£150,000				£700,000	£850,000	Latest estimate
4978	Buttercross		£300,000	£300,000					£75,000			£225,000		£300,000	Initial estimate - Project to be submitted by officers 25/26
4980	Cargo Bike Scheme		£5,500	£5,500							£5,500			£5,500	Agreed by Council during Oct/Dec 24 budget cycle
4981	Community engagement equipment/storage		£3,144	£3,144					£3,144					£3,144	Agreed by Council during Oct/Dec 24 budget cycle
4982	Community window		£500	£500										£500	Agreed by Council during Oct/Dec 24 budget cycle
4993	Loan repayment - WWSSC		£34,937	£34,937					£12,185		£22,752			£34,937	Based on loan £550,516
4994	Loan repayment - Works depot		£44,465	£44,465					£20,273		£24,192			£44,465	Based on loan £700,000
TOTALS		£260,724	£2,926,480	£3,187,204	£104,589	£12,000	£144,135		£896,248	£326,975	£197,741	£255,000	£1,250,516	£3,187,204	
Reconcile to cost centre 800								total funding 24-25	£260,724						
Total per cc800		£260,724	£2,007,690		£210,047	£12,000	£156,135		£921,248	£301,975	£200,199	£255,000	£1,250,516		
Transfer from EMRs			£921,248		£156,135										
Transfer to EMRs					-£117,458										
Adjust N/L 4953			£30,000								£30,000				
Adjust N/L 4993			-£12,185								-£12,185				
Adjust N/L 4994			-£20,273								-£20,273				
Add s106 Burwell									-£25,000	£25,000					
Adjust for trade-in					£12,000		-£12,000								
Capital schedule		£260,724	£2,926,480		£260,724	£12,000	£144,135		£896,248	£326,975	£197,741	£255,000	£1,250,516		

Page 53

Appendix C

Budget summary for 2025-26 - Council preferred scenario - per meeting of 16 December 2024

ELEMENTS OF ESTIMATES					IMPACT ON PRECEPT
BASE REVENUE BUDGET (detailed PGF papers 25 Nov 24)					£2,071,831
GROWTH ITEMS (SEPARATE SPREADSHEET 16 Dec 24)					£121,144
Use of earmarked reserves towards growth items					-£44,644
CAPITAL PROGRAMME - ITEMS FUNDED FROM REVENUE (16 Dec 24)					£187,241
SAVINGS TO THE BASE REVENUE BUDGET (16 Dec 24)					-£30,000
ADD CAPITAL - IT IMPROVEMENTS/CARGO BIKE SCHEME					£10,500
See capital and special projects schedule for full breakdown of the projects and for reconciliation to cost centre 800 - capital - column headed 2025-26 Funding source - revenue 2025-26					
REVENUE - NET SAVINGS FROM FURTHER ADJUSTMENTS					-£18,327
PRECEPT REQUIRED TO FULLY FUND BUDGET					£2,297,745
Band D calculation					£203.37
Band D % increase					14.9
Precept generated by £177.00 Band D on 25-26 base					£1,999,808
Band D generated if Council Tax had been increased in line with inflation (RPI Oct.2019 to Oct.24)					£207.73

Council tax base 11298.35

Current (24/25)
Precept £177.00

FULL COUNCIL



Agenda Items: To Formally Declare the Precept 2025/26

Meeting Date: 6 January 2025

Contact Officer: Responsible Financial Officer

Should Members have any queries about this report advance notice would be appreciated, in writing, by 12 noon on the day of the meeting to allow for a full response at the meeting.

Background

The purpose of this report is to outline the formal recommendation which the Council will need to approve to give the Town Clerk the authority to serve this precept.

Current Situation

Summary

Base revenue budgets have been prepared on current activities and patterns of income and expenditure. However, there are major pressures across the Council budgets as a whole resulting from revenue and capital growth which will impact on precept and council tax.

Your officers have been scrutinising the estimates for accuracy and also potential savings in the base which has given the scope for some reduction on the precept requirement.

Your officers have also reviewed the position regarding reserves, both earmarked and general revenue. There is no scope for using general reserves for in-year spending, as the Council is recommended to have three months net revenue expenditure in general reserves and will be at that level by the end of the financial year. However, there is some scope for use of earmarked reserves.

At the Council meeting on 16 December 2024 the RFO was asked to produce a final budget draft for 2025-26 which would fully fund the Council's services and result in a precept requirement of £2,297,745.

The report at the previous agenda item gives full details of the proposals.

Impact Assessments

The Town Council has a duty to consider the effects of its decisions, functions and activities on equality, biodiversity, and crime & disorder. Consideration should also be given to effects on the environment, given the Council's Climate Emergency declaration in 2019.

- a) Equality – no implications directly resulting from this report.
- b) Biodiversity - no implications directly resulting from this report.
- c) Crime & Disorder - no implications directly resulting from this report.
- d) Environment & Climate Emergency - no implications directly resulting from this report.

Risk

In decision making Councillors should consider any risks to the Council and any action it can take to limit or negate its liability. The RFO has approached the budget with prudence so as accurate budget as possible can be set at this early stage, although there may be some opportunities to make savings if required to balance the budget.

The provision of regular financial reports is part of the Council's risk management system.

Social Value

Social value is the positive change the Council creates in the local community within which it operates. Social value is not quantified in the financial reports but clearly the creation of social value is dependent on setting adequate budgets to meet the Council's objectives.

Financial implications

These have been detailed during the budget cycle, as well as in the previous agenda item.

The estimated tax base for 2025/26 is 11,298.35.

The current Band D council tax is £177.00 per annum.

The estimates prepared in relation to the direction given by Members in order to balance the budget (i.e. meet the net expenditure requirement without drawing on general reserves), result in a Band D charge of £203.37 and raise £2,297,745 by way of precept.

It has previously been noted that if the Council had increased the Council Tax in line with inflation during the last five years (RPI October 2019 to October 2024) the Council Tax level in Band D for 2025-26 would be £207.73.

Recommendations

Members are invited:

1. To note the report.
2. To agree the precept for 2025/26.

3. Authorise the Town Clerk to sign and serve a precept on the West Oxfordshire District Council, in accordance with the appropriate provisions of the Local Government Act 1972 (as amended), requiring the District Council to pay the Town Council the sum as agreed at 2 (above) in respect of Council Tax for the Town during the financial year 2025/26.

Agenda Item 6

From: Oxfordshire County Council

Sent: 17 December 2024 10:14

Subject: CONSULTATION – Countywide proposed Traffic Restriction ANPR Camera Enforcement

We are writing to seek your views on the proposal to install 'Automatic Number Plate Recognition' (ANPR) cameras at a number of locations across the County to help enforce the current restrictions in place.

Using intelligence provided by Thames Valley Police, traffic & congestion monitoring, and members of the public - the council has identified several sites (see attached selection criteria) they consider appropriate for enforcement on the basis of ensuring the safety of road users, and to minimise congestion on the road network.

The proposed sites have existing restrictions in place and ANPR enforcement will help the Council better enforce these, and are as follows:

Locality	Location	Contravention Type	Notes
Abingdon	Bath Street into Stratton Way	Banned Right Turn	
Abingdon	Stratton Way into Bath Street	Banned Right Turn	
Banbury	Rother Road	No Entry	Except buses
Bicester	Sheep Street	No Entry	
Bicester	Sheep Street	Pedestrian Zone	Except permit holders, blue badge holders, and for loading.
Didcot	Lydalls Road	One Way	
Didcot	Lydalls Road	No Entry	
Didcot	Station Road	Bus Gate	
Faringdon	Market Place	No Motor Vehicles	Except buses, taxis, and HGVs for loading.
Kidlington	A44	Banned U-Turn	
Kidlington	High Street	Pedestrian Zone	Except permit holders, blue badge holders, and for loading.
Marsh Baldon	Baldon Lane	No Motor Vehicles	Except for access.
Oxford	A420 into St Clements	Bus Lane	
Oxford	Barracks Lane	No Motor Vehicles	
Oxford	North Way	Banned U-Turn	
Oxford	North Way into Jackson Road	Banned Left Turn	
Oxford	Rectory Road	No Entry	
Oxford	St Clements	Bus Lane	
Oxford	West Way/Botley Road	Bus Lane	
Witney	Market Square/High Street	No Motor Vehicles	Except buses, taxis, blue badge holders, and for loading.

The expected benefits for ANPR enforcement at these sites include, but are not limited to, the following:

- Further reduce contraventions by motorists (particularly two-wheeled motor vehicles),
- Improved safety for pedestrians & cyclists,
- Improved motorist safety,
- Time saving for emergency vehicles, and
- Improved traffic flow at peak time periods.

Under the proposed enforcement, motorists who contravene the restriction may be subject to a Penalty Charge Notice (PCN) payable at a rate of £70, discounted to £35 if paid within 21 days. An appeals process is in place for motorists who believe a PCN has been issued unfairly. Further details – including plans of the proposed locations – are also available to view on the Councils consultation portal at the address below:

https://letstalk.oxfordshire.gov.uk/countywide_anpr2024

Any objections or other representations on the proposals should be submitted by **Friday 31st January 2025**.

Note. parish & town councils and local Cllrs (County, District, Parish etc..) are all encouraged to use the information contained within & attached to this email to publicise the proposals locally amongst their residents as necessary

Traffic Management Act 2004

Part 6 Powers – Civil Enforcement of Moving Traffic Offences

Site Selection Criteria

1. Part 6 enforcement of Traffic Regulation Orders will be subject to:
 - a. Full communication and engagement with the local county councillor and town or parish council.
 - b. Support from Thames Valley Police for powers to be enacted.
 - c. A legal and enforceable Traffic Regulation Order.
 - d. Designed to maximise clarity and understanding to members of the public.
 - e. An Equality and Climate Impact Assessment. (ECIA).
 - f. A public consultation as part of the process.

2. Locations should be:
 - i. Identified as being subject of regular contravention of the Traffic Regulation Order as determined by advice from Thames Valley Police or on-site observations; and
 - ii. Unable to practically, and at reasonable cost, make physical changes to make the order self-enforcing (avoiding the need for part 6 camera enforcement); and
 - iii. Support the overall ambitions within the Local Transport & Connectivity Plan, Network Management Plan and developing Area Strategies; and/or
 - iv. Be adjacent or close to a bus route; and/or.
 - v. Have recorded evidence of accidents, or ancillary information relating to accidents of near misses; and/or
 - vi. Support the success of wider initiatives being implemented such as, but not limited to, Schools Streets, Low Traffic Neighbourhoods, Bus Journey Time Improvement.

Keith Stenning – Head of Service (Network Management)
January 2022

Document is Restricted